



Hart County Board of Commissioners
Tuesday April 28, 2026
6:00 p.m.

Emergency Services and Administration Building

1. PRAYER
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. WELCOME
5. APPROVE AGENDA
6. APPROVE MINUTES OF PREVIOUS MEETING(S)
 - 04/14/2026 Regular Meeting
7. REMARKS BY INVITED GUESTS, COMMITTEES, AUTHORITIES
8. REPORTS BY CONSTITUTIONAL OFFICERS & DEPARTMENT HEADS
 - Public Work Director, Jason Spencer report
 - Purchase of pothole patcher discussion
 - Purchase of Work Order Tracking Software
 - Fire Chief, Jerry Bryum Building repairs update
9. COUNTY ADMINISTRATOR'S REPORT
 - Feb – March Financial report
10. CHAIRMAN'S REPORT
11. COMMISSIONERS' REPORTS
12. OLD BUSINESS
 - a) Chapter 66 Ordinance Amendment (Draft)
 - b) Chapter 82 Ordinance Amendment (Draft)
 - c) Health Insurance Renewal
 - d) Building Inspections Discussion
13. NEW BUSINESS
 - a) Time keeping Software proposal
 - b) Temporary Beer and Wine permit Torch of Hartwell (Music Festival)
 - c) Mud Man Road end section abandonment
14. PUBLIC COMMENT
15. EXECUTIVE SESSION – litigation – Personnel – Real Estate
16. ADJOURNMENT



Hart County Board of Commissioners
Tuesday April 14, 2026
6:00 p.m.
Emergency Services and Administration Building

1. PRAYER
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. WELCOME
5. APPROVE AGENDA
6. APPROVE MINUTES OF PREVIOUS MEETING(S)
03/24/2026 Regular Minutes
7. REMARKS BY INVITED GUESTS, COMMITTEES, AUTHORITIES
8. REPORTS BY CONSTITUTIONAL OFFICERS & DEPARTMENT HEADS
9. COUNTY ADMINISTRATOR'S REPORT
10. CHAIRMAN'S REPORT
11. COMMISSIONERS' REPORTS
12. OLD BUSINESS
 - a) Bid Award Fire Department Turnout Gear
 - b) Bid Award Paynes Creek Lawn Care
 - c) Vehicle Surplus List
 - d) Ramp Removal at Old Jail Building
13. NEW BUSINESS
 - a) Kratom Ordinance Discussion
14. PUBLIC COMMENT
15. EXECUTIVE SESSION – None – Personnel – Litigation **ADDED**
16. ADJOURNMENT



Hart County Board of Commissioners
Tuesday March 24, 2026
6:00 p.m.
Emergency Services and Administration Building

1. PRAYER
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. WELCOME
5. APPROVE AGENDA
6. APPROVE MINUTES OF PREVIOUS MEETING(S)
03/10/2026 Regular Minutes
7. REMARKS BY INVITED GUESTS, COMMITTEES, AUTHORITIES
8. REPORTS BY CONSTITUTIONAL OFFICERS & DEPARTMENT HEADS
Jason Spencer, Public Works Director
9. COUNTY ADMINISTRATOR'S REPORT
10. CHAIRMAN'S REPORT
11. COMMISSIONERS' REPORTS
12. OLD BUSINESS
 - a) Driveway Aprons Akins Lunsford and Farm Roads
 - b) Job Description Fire Department Administrative Assistant
 - c) Job Description County Buildings Custodian
 - d) Bid Opening Fire Department Turnout Gear
 - e) Bid Opening Paynes Creek Lawn Care
 - f) Job Description Recreation Coordinator
 - g) Reappoint to State EMS advisory Board, Terrell Partain and Mike Adams
 - h) Permission to Update General Fund Budget for Sheriff Department Storage Building -
Added
13. NEW BUSINESS
 - a) Amendment to Chapter 6 Alcohol Beverages, Article II License (6-42)
 - b) 911 / SO Radio Controls and Consoles Upgrade
 - c) Permission to Trade Loader for Repair Work on Transfer Station Loader - Added
14. PUBLIC COMMENT
15. EXECUTIVE SESSION – Litigation – Personnel – Real Estate
16. ADJOURNMENT

Hart County Board of Commissioners
March 24, 2026
6:00 p.m.

Hart County Board of Commissioners met March 24, 2026 at 6:00 p.m. at the Hart County Administrative & Emergency Services Center.

Chairman Marshall Sayer presided with Commissioners Michael Bennett, Frankie Teasley, Jeff Brown and Joey Dorsey in attendance.

1. PRAYER

Commissioner Brown offered prayer.

2. PLEDGE OF ALLEGIANCE

Everyone stood in observance of the Pledge of Allegiance.

3. CALL TO ORDER

Chairman Sayer called the meeting to order.

4. WELCOME

Chairman Sayer welcomed all those in attendance via in person, HTC Channel 3 and Board of Commissioners YouTube site.

5. APPROVE AGENDA

Commissioner Teasley moved to amend and approve the agenda to add item 12h) Permission to Update General Fund Budget for Sheriff Department Storage Building and 13c) Permission to Trade Loader for Repair Work on Transfer Station Loader. Commissioner Brown provided a second. The motion carried 5-0.

6. APPROVE MINUTES OF PREVIOUS MEETING(S)
03/10/2026 Regular Minutes

Commissioner Bennett moved to amend and approve the 03/10/2026 Regular Meeting Minutes. Commissioner Teasley provided a second. The motion carried 5-0.

7. REMARKS BY INVITED GUESTS, COMMITTEES, AUTHORITIES
None

8. REPORTS BY CONSTITUTIONAL OFFICERS & DEPARTMENT HEADS
Jason Spencer, Public Works Director

Jason Spencer, Public Works Director, brought amendments to two ordinances section 82-61 and chapter 66.

Commissioner Brown moved to accept the 1st reading to add the amendments to Section 82-61 and Chapter 66. Commissioner Bennett provided a second. The motion carried 5-0.

Commissioners presented a retirement plaque to Ed Cleveland for his years of dedication and service to the Maintenance Shop.

9. COUNTY ADMINISTRATOR'S REPORT

None

10. CHAIRMAN'S REPORT

Chairman Sayer expressed his gratitude to everyone who participated in Little League's opening day, saying it was the best one he had attended. He also gave special thanks to Mason Bowers and the entire Little League Board.

11. COMMISSIONERS' REPORTS

Commissioner Bennett agreed with Chairman Sayer on Little League's opening day and requested remembrance for those impacted by the Iran conflict.

Commissioner Teasley expressed appreciation to the Little League board for an excellent opening day. He requested a status update on the letter sent to GDOT regarding the intersection at Reed Creek School Road and mentioned that he would like to see if a flagpole could be installed at Mega Ramp. Additionally, he thanked the Fire Department for their service and asked everyone to keep Ryan Craft's family in their thoughts and prayers.

Commissioner Brown thanked the Little League Board for an excellent opening day. Encouraged Commissioners to visit the fire stations to assess the needs at each station.

Commissioner Dorsey echoed the sentiments of others on the Little League opening day, thanked the Sheriff and deputies for helping people getting in, Little League Board for a well-organized event and Recreation Department for preparing the fields; Board and Department Heads need to get back to utilizing the employee handbook and incorporate open records and open meetings into the employee handbook; thanked Commissioner Brown for bringing up the Fire Stations and that there is \$200,000 budgeted for Fire Department maintenance, would like to have a report of what has been used and what other projects are pending at the next meeting.

12. OLD BUSINESS

a) Driveway Aprons Akins Lunsford and Farm Road

Commissioner Dorsey moved to authorize County Administrator Terrell Partain, Public Works Director Jason Spencer and Road Superintendent Shannon Teasley to review the roads to see which driveway aprons need to be repaired and report back to the Board. Commissioner Bennett provided a second. The motion carried 4-1. Commissioner Brown opposed.

b) Job Description Fire Department Administrative Assistant

Commissioner Dorsey moved to approve the Fire Department Administrative Assistant job description. Commissioner Teasley provided a second. The motion carried 5-0.

c) Job Description County Buildings Custodian

Chairman Sayer moved to approve the County Buildings Job Description. Commissioner Teasley provided a second. The motion carried 5-0.

d) Bid Opening Fire Department Turnout Gear

Commissioner Teasley moved to turn the bids over to County Administrator Terrell Partain and Fire Chief Jerry Byrum for review and recommendation. Commissioner Bennett provided a second. The motion carried 5-0.

e) Bid Opening Paynes Creek Lawn Care

Commissioner Dorsey moved to turn the bids over to County Administrator Terrell Partain for review and recommendation. Chairman Sayer provided a second. The motion carried 5-0.

f) Job Description Recreation Coordinator

Commissioner Dorsey moved to fill the Recreation Department positions that are open at the current Recreation Associate position. Commissioner Teasley provided a second. The motion failed 2-3 Chairman Sayer, Commissioners Bennett and Brown opposed.

Chairman Sayer moved to amend and approve the Recreation Coordinator job description, make it the same paygrade as Recreation Associate and replace one of the current Recreation Associate positions. Commissioner Bennett provided a second. The motion carried 3-2 (Commissioners Dorsey and Teasley opposed).

g) Reappoint to State EMS advisory Board, Terrell Partain and Mike Adams

Commissioner Dorsey moved to reappoint Terrell Partain and Mike Adams to the State EMS Advisory Board. Commissioner Teasley provided a second. The motion carried 5-0.

h) Permission to Update General Fund Budget for Sheriff Department Storage Building-
ADDED

Chairman Sayer moved to grant permission to update the Sheriff Department's budget by \$750,000 for storage building. Commissioner Brown provided a second. The motion carried 5-0.

13. NEW BUSINESS

a) Amendment to Chapter 6 Alcohol Beverages, Article II License (6-42)

No Action

b) 911 / SO Radio Controls and Consoles Upgrade

Chairman Sayer moved to approve the 911 / SO Radio Controls and Consoles upgrade. Commissioner Teasley provided a second. The motion carried 5-0.

c) Permission to Trade Loader for Repair Work on Transfer Station Loader - **ADDED**

Chairman Sayer moved to declare the loader surplus and allow for the loader to be traded for credit for maintenance repair work on Transfer Station loader. Commissioner Bennett provided a second. The motion carried 5-0.

14. PUBLIC COMMENT

Alan Brown, 607 Hidden Point Rd, spoke on behalf of Haven Zoo concerning a notice the zoo received to have a fence moved out of ROW.

County Administrator Terrell Partain stated that the property is under review and the deadline for removal has been removed at this time while the ROW is under investigation.

Lisa Kuger, Riveria Shores, Drive presented her concerns regarding excessive noise from dogs in the neighborhood to the Board.

15. EXECUTIVE SESSION – Litigation – Personnel – Real Estate

Commissioner Teasley moved to exit the Regular Meeting and enter Executive Session Litigation – Personnel – Real Estate. Commissioner Brown provided a second. The motion carried 5-0.

Commissioner Brown moved to exit Executive Session and reconvene the regular meeting. Commissioner Bennett provided a second. The motion carried 5-0.

16. Adjournment

Commissioner Bennett moved to adjourn the meeting. Commissioner Dorsey provided a second. The motion carried 5-0.

Marshall Sayer, Chairman

Lisa Evans, County Clerk

Hart County Board of Commissioners
April 14, 2026
6:00 p.m.

Hart County Board of Commissioners met April 14, 2026 at 6:00 p.m. at the Hart County Administrative & Emergency Services Center.

Chairman Marshall Sayer presided with Commissioners Michael Bennett and Frankie Teasley in attendance. Commissioners Jeff Brown and Joey Dorsey were absent.

1. PRAYER

Commissioner Bennett offered prayer.

2. PLEDGE OF ALLEGIANCE

Everyone stood in observance of the Pledge of Allegiance.

3. CALL TO ORDER

Chairman Sayer called the meeting to order.

4. WELCOME

Chairman Sayer welcomed all those in attendance via in person, HTC Channel 3 and Board of Commissioners YouTube site.

5. APPROVE AGENDA

Commissioner Teasley moved to amend and approve the agenda to add executive session personnel and litigation. Commissioner Bennett provided a second. The motion carried 3-0.

6. APPROVE MINUTES OF PREVIOUS MEETING(S)
03/24/2026 Regular Minutes

Commissioner Bennett moved to approve the 03/24/2026 Regular Meeting Minutes. Commissioner Teasley provided a second. The motion carried 3-0.

7. REMARKS BY INVITED GUESTS, COMMITTEES, AUTHORITIES

None

8. REPORTS BY CONSTITUTIONAL OFFICERS & DEPARTMENT HEADS

None

9. COUNTY ADMINISTRATOR'S REPORT

County Administrator Terrell Partain recognized National Emergency Communication Week, expressing gratitude to communication officers from 911, the Sheriff's office, and the City.

10. CHAIRMAN'S REPORT

Chairman Sayer also acknowledged the great work the County and City communication officers do.

15. EXECUTIVE SESSION – Litigation – Personnel – **ADDED**

Commissioner Bennett moved to exit the Regular Meeting and enter Executive Session Litigation – Personnel. Commissioner Teasley provided a second. The motion carried 3-0.

Commissioner Brown joined the meeting via phone.

Commissioner Bennett moved to exit Executive Session and reconvene the regular meeting. Commissioner Teasley provided a second. The motion carried 4-0.

Commissioner Bennett moved to approve the Maintenance Shop changes. Commissioner Teasley provided a second. The motion carried 4-0.

16. Adjournment

Commissioner Brown moved to adjourn the meeting. Commissioner Bennett provided a second. The motion carried 4-0.

Marshall Sayer, Chairman

Lisa Evans, County Clerk

DRAFT



Maintenance Department Performance Report – March 2026

Department Mission: To maintain the county’s fleet to the highest standards of safety, reliability, and efficiency, and to support the employees who serve our community every day.

Significant Activities This Month:

- Replaced Transmission in Sheriff #30 (Chevy Tahoe) two times due to a defective initial transmission.
- Replaced King Pins, Bushings, Tie Rod Ends, Tie bolts & Springs in Road #57 (1995 Ford F800 Truck)
- Replaced Brooms, Repaired A/C, Repaired door in Road #58 (Broom Tractor)
- Replaced Transmission in Tax #2 (Chevy Tahoe)
- Fire Quint 1 had a bad oil leak, and it required tearing down top end of engine. Found broken Rocker Arm. Replaced rear seal in Transmission.
- Road 78 (2005 7600 International) we had to tear down the top half of engine to put a sensor in and we repaired the A/c.
- Mechanics had 10 service calls this month. 8 for Road Dept & 2 for Fire Dept.
-

Planned Activities Next Month

- Clean up storage room above office and organize Inventory.
- Put together a list of vehicles and equipment that need to be surplused.
-

Work Orders

Department	Completed This Month	Completed last month	Pending	Parts Expense This Month
Animal Control		1		\$
Code Enforcement	1			\$40.93
Coroner				\$
EMS	12	9		\$2,192.13
Ext. Service				\$
Fire	10	11		\$1,459.82
Gen. Gov't	7	1		\$88.04
Health Dept.	1	1		\$
Maint. Shop				\$152.08
Paynes Creek		2		

Public Works				\$
Rec Dept.	5	3		\$387.74
Road Dept.	48	25		\$8,490.78
Senior Center	1	1		\$11.21
Sheriff Dept.	33	21		\$6,490.36
Solid Waste	6	6		\$4,153.31
Tax Assessor	1			\$3,009.35
Water Dept.				\$
Total	125	81		\$26,475.75

- **Parts Expense is ONLY parts, it does not include tires, oil, batteries or fuel.**

Equipment Upgrades

- **Road 64, a tow behind asphalt roller, requires an engine rebuild. Due to its age, parts availability is limited, and the cost of repairs would exceed the value of this piece of equipment. Based on available information, the estimated cost to repair is approximately \$1800.00 contingent on parts availability. Comparable units are selling for around \$2000.00, making repairs not cost effective.**

photos attached for reference. Most of these aprons are between 2'-3' from road edge for a smoother transition, however some driveways are a bit steeper than others due to a combination of new road height and old low driveways.

- **Request to cleanup or remove gravel used for shoulder building in front of residence at 2560 Bakers Bridge Rd**
 - Completed 03/18/26
- **Michael Bennett-**
 - **Rebid or include Couty wide striping in next paving contract 03/05/2026**
 - Board voted to create smaller striping bid packages to be re-listed 03/10/2026
- **Frankie Teasley-**
 - **Requested the sand from previous snow & ice event be swept off Mustang Dr & Powder Back 03/11/26**
 - Work order created 03/11/26
 - **Received forwarded paving request from Mr. Rowan for Hatton Ford Rd 03/11/26**
 - Contacted Mr. Rowan and discussed our pavement management plan 03/11/26
 - **Hole in shoulder at 191 Dobbs Landing 03/23/26**
 - Crew dispatched same day
 - **Requested 3-way stop signs @ Reed Creek School Rd and Hatton Ford Rd**
 - Researching
 - **Shoulder building on Dobbs Landing skipped over the second house's driveway area 03/30/26**
 - Shoulder work still in progress will have crews address issue 03/30/26
- **Marshall Sayer-**
 - **Resident requesting "Blind Drive Ahead" sign near 609 Mt. Hebron Rd 03/30/2026**
 - Scheduled site visit
 - **Resident complaint that dog waist basket at trail is overflowing 03/31/26**
 - Dispatched Park & rec crew same day
- **Jeff Brown-** N/A

Work Order Software Cost Assessment:

The Public Works Department is seeking approval to implement a centralized asset management and work order system to modernize operations, improve accountability, and enhance service delivery across all divisions. Currently, Hart County operates without a unified system, relying heavily on paper, spreadsheets, and manual processes. This limits visibility into daily operations, prevents accurate tracking of work history and costs, and creates challenges in responding to citizen and commissioner requests. After evaluating multiple solutions, Brightly has been identified as the best-fit platform due to its ability to support all Public Works divisions within a single, easy-to-use system while meeting critical operational requirements.

Hart County – Brightly Proposal Summary and Pricing Comparison

County Commission One-Page Review

Operational Criteria Assessment

County Criterion	Assessment	Basis
1. Mobile application with offline capability	Meets intent	Demo / vendor summary indicates mobile-first use with offline capability for field crews.
2. Works across all 6 departments	Meets intent	Can be configured for Road, Parks & Rec, Solid Waste, Fleet Maintenance, Building & Grounds, and Code Enforcement; proposal includes core modules plus an "Other" module.
3. Notification and tracking for work orders	Meets intent	Work order management and tracking are part of the Asset Essentials platform as presented.
4. Work orders kept separate by department	Meets intent	Single platform can support multiple departments while maintaining department-specific workflows and records through configuration.
5. Geo-location mapping of work orders	Directly supported	Proposal includes GIS Asset Management and GIS implementation scope including map-based work order creation.

Pricing Comparison

Vendor	First Year Implementation	Annual Subscription
OpenGov	\$85,336.01	\$39,735.39
Civic Plus	\$12,227.28	\$17,579.70
Brightly	\$14,967.61	\$15,878.64
gWork	\$17,500.00	\$15,000.00
IWorQ	\$14,500.00	\$14,500.00

Bottom Line: Annual subscription ranks: OpenGov, Civic Plus, Brightly, gWork, then IWorQ. Brightly remains competitively priced and aligns most directly with the County's accountability work order objective.

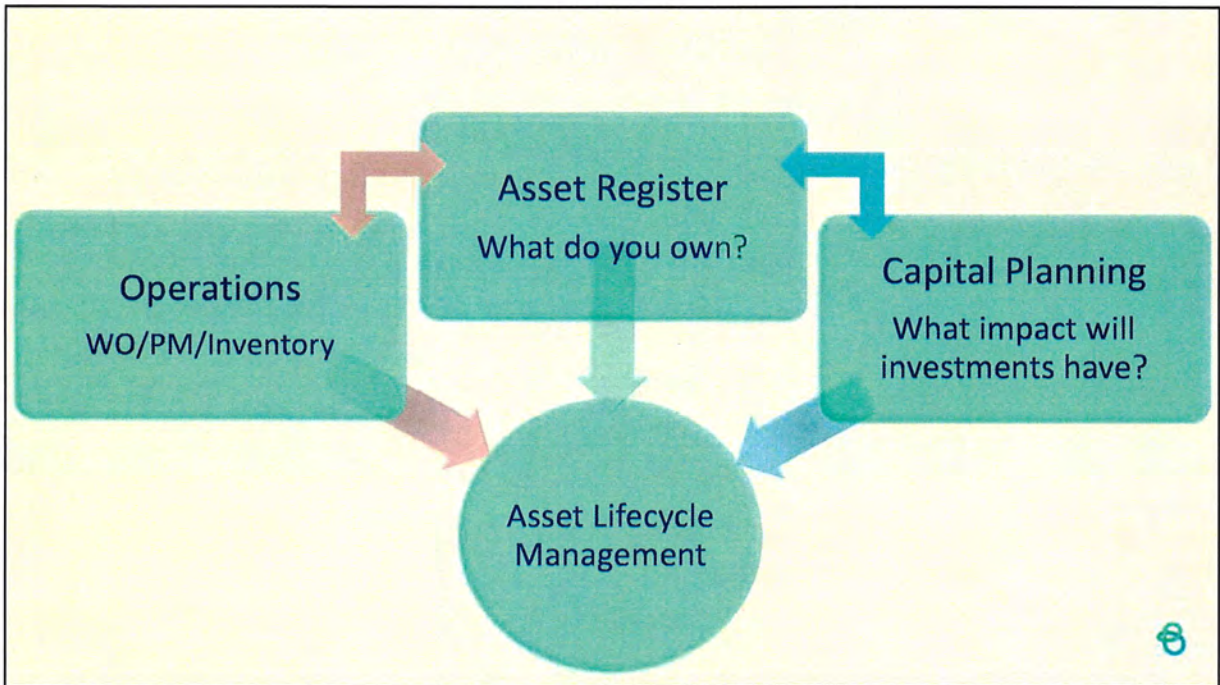
Brightly

Brightly Software Asset Essentials Overview

Smarter assets, sustainable communities.

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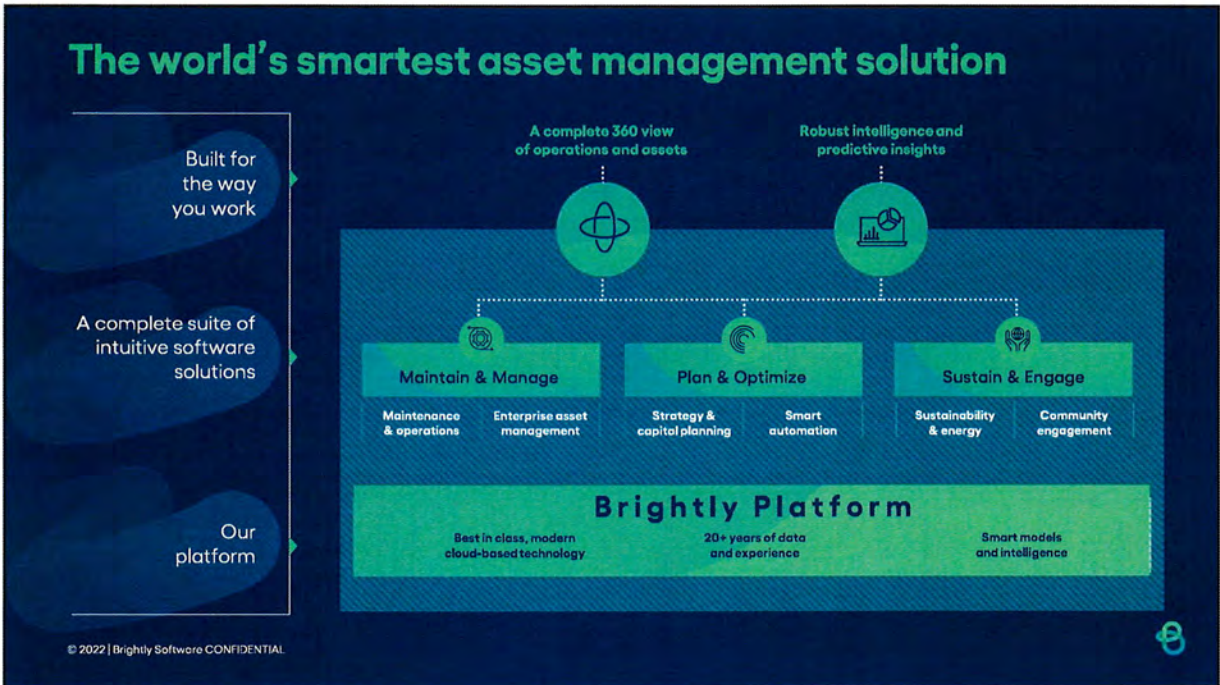
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2



3



4

About Brightly Software

- 12,000+** Clients
- 96%** Client Satisfaction
- 450+** Employees
- 35 Million +** Work Orders

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8 ROI stats on the benefits of a CMMS

Moving from paper or spreadsheets to a computerized maintenance management system (CMMS) for your maintenance and operations processes can offer incredible savings. See the stats of evidence for ways your team can benefit.

Operational Efficiency

Organizations that use a CMMS can experience:

- 35-40%** improvement in the reliability of your equipment¹
- 28.3%** increase in maintenance productivity¹
- 20.1%** reduction in equipment downtime²
- 19.4%** savings in lower material costs²
- 17.8%** reduction in maintenance, repairs, operation (MRO) inventory²

Preventive Maintenance

35%

Regular preventive maintenance can extend the life of your assets by as much as 35%¹

Predictive Maintenance

\$10,000 saved annually by using predictive maintenance¹


Benefits of using our industry-leading CMMS

- 12,000+** organizations have seen success with our CMMS over the past two decades
- Our CMMS helps process **320 million work orders** and supports **1 million buildings**
- We help operations professionals better manage **\$30 billion worth of assets**
- 4.6 million users** depend on us to operate more intelligently

1 <https://www.duderevolutions.com/resources/guide-to-cmms-implementation-roi-uk-018>
2 http://www.equipmentmaintenance.org/uploads/attachment_data/file/2022/11/10_mjg_2022.pdf


6

WHAT'S INCLUDED




Cloud-based

- Automatic Updates
- Data Security/Redundancy
- Guaranteed Availability
- No Costly Hardware





Mobile

- Access information wherever you are, whenever you need it
- Tablet + Smartphone



Support

- Professional Services
- Interactive Classes
- Step-by-Step Help Guide
- Lifetime Support 



7

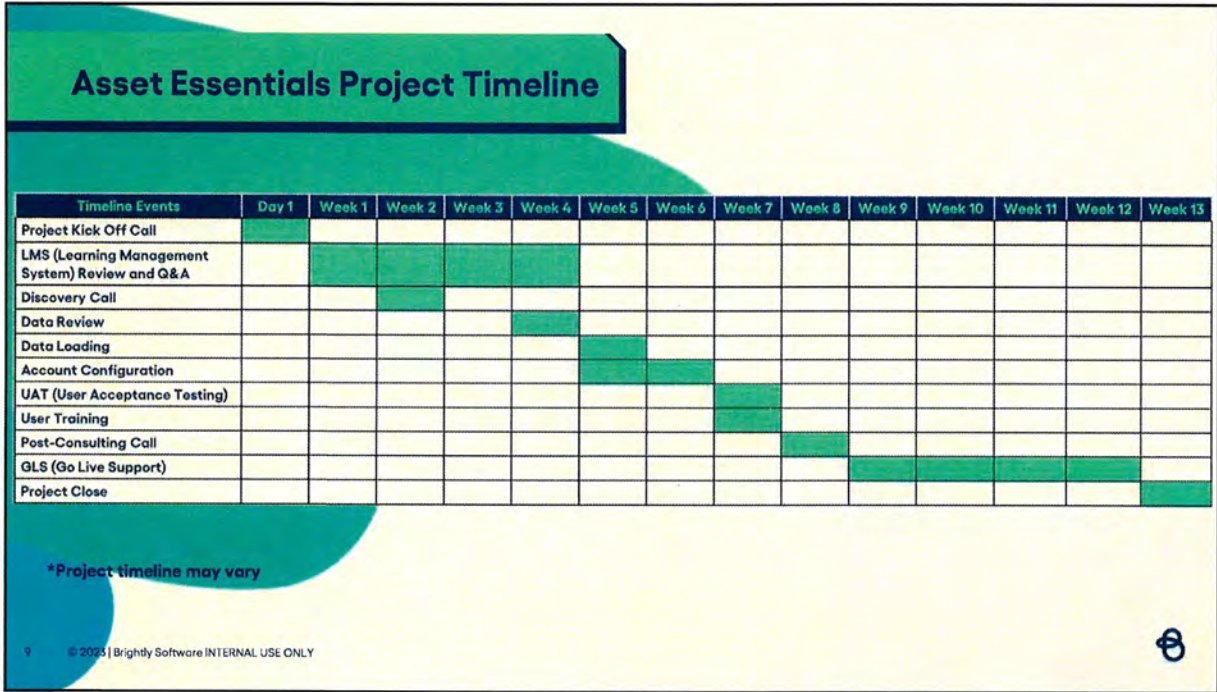
Implementation with Consulting

- Dedicated Project Coordinator
- Dedicated Consultant
- Brightly-Led Account Configuration
- Consultant-Led User Acceptance Training (UAT)
- Consultant Led Data Load
 - Locations, Users, Assets PM Schedules
- End-User Training for Full-User Roles
- Access to Brightly Academy LMS
- Access to Interactive Project Tool
- Assigned Client Success Manager




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8



9

Project Schedule and Approach



Kick-off Call with Project Coordinator	<ul style="list-style-type: none"> Confirm software and services purchased Identify key stakeholders Assign resources Schedule key milestone dates, including anticipated project completion date Access to Company's on-line Learning Management System Access to an interactive project plan
Discovery With Consultant	<ul style="list-style-type: none"> Interview key stakeholders to understand specific maintenance & operations objectives Overview of AE with key stakeholders, including data import requirements Determine optimal AE configuration to meet objectives and drive KPIs Document data and configuration requirements Schedule required consulting activities and confirm projected completion date
Data Load by Consultant	<ul style="list-style-type: none"> Review, cleanse, and load available user, location, asset, and scheduled PM data
Account configuration by Consultant	<ul style="list-style-type: none"> Populate key drop-down menus Review/modify request and work order templates Configure workflow for request/approval/assignment of work orders
User Acceptance Testing (UAT)	<ul style="list-style-type: none"> Configuration demo to walk through the end-to-end workflow from request to completion Demonstrate key functionality meets configuration requirements
Consultant conducts End User Training for Administrator & Full User roles	<ul style="list-style-type: none"> End-to-end walkthrough for their role Desktop and mobile training
Go-Live Support	<ul style="list-style-type: none"> Company provides (4) weekly check-in calls with Implementation Specialist and Subscriber Company Implementation specialist addresses any issues identified. Where issues require product support, Implementation Specialist will submit to Company Support Implementation Specialist adjusts configurations as needed prior to project close

10

Asset Essentials Data Options

Data Migration Services	Template	Consultant-Led	Custom
Data Types Migrated	Locations, Users, Assets	Locations, Users, Assets, PM (Preventative Maintenance) Schedules	Custom
Data Migration Cost	Included with Standard Implementation OR Implementation With Consulting	Included with Implementation w/ Consulting	\$\$\$ - Must get a Custom Quote and SOW from PS
Data Migration Modifications	No*	Yes	Yes
Product Environments	ME or Client Data entered in Excel, AE Production	ME or Client Data entered in Excel, AE Production	ME or Client Data entered in Excel, AE Production
Data Migration Process	Client loads and edits their data in Brightly excel templates. This data is then loaded into their AE production account	Consultant loads the client data into Brightly excel templates. The consultant will work with the client to determine the data the client wants to load. This data is then loaded in the clients AE production environment	Consultant and data team will use appropriate tools as needed to move the client's data and load it into the AE production environment.

*Client can make modifications, but it must occur in the Classic environment for the import template before the data is imported

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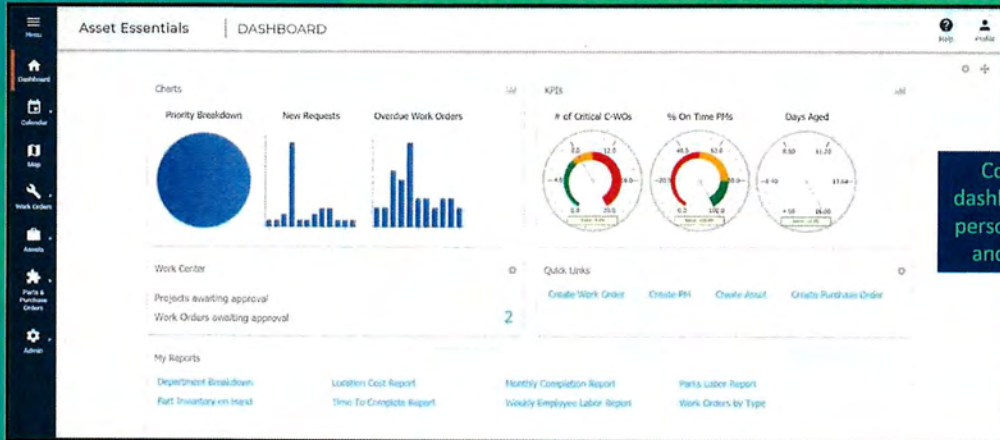
11

Asset Essentials

For Government

12

Dashboard



Configure dashboard with personal charts and reports

13

Requestor Page

The screenshot shows the 'Requestor Page' form. It includes a 'SELECT LOCATION' section with a 'Location' dropdown menu. Below that is the 'SELECT PROBLEM TYPE' section, which features a 'Work Category' dropdown and a grid of 20 icons representing different request types: Carpentry, Castoffs, Doors/Gates/Handicap, Electrical, Equipment Maintenance, Fire Protection, Grounds, HVAC, Inspection, Mechanical, Painting, Pest Control, Plumbing, Roof, Special Events, Supplies/Repairs, Training, and Windows. The 'REQUEST ON TIME' section contains a 'Priority' dropdown menu set to 'Medium' and a large text area for 'Work request:'.

Online request portal for end users to submit requests

14

Requestor Page

Requestors can track updates in real time

Work Order #	Originated	Title	WO Status	Source Location	Action Taken
0000003042	06/19/2019 04:13:00 PM	water fountain is leaking	Parts on Order	Library	parts on order to complete repair
0000003038	06/19/2019 09:49:00 AM	Thermostat isn't working	Completed	Admin Office	Replaced the thermostat. Everything is working.
0000002997	06/07/2019 02:23:00 PM	Door sticks when opening closing in my office	Completed	Admin Office	Shimmed door
0000002938	05/23/2019 04:16:00 PM	Air isn't working	Completed	Admin Office	Reset control panel, working now.

Page 1 of 1 (4 Items)

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Work Orders Form Details

Work order form to track details, comments, pictures, dates, and financial information.

WORK ORDER SUMMARY	
Labor Hours:	27.50
Other Hours:	0
Total Hours:	27.50
Labor Cost:	\$687.50
Part Cost:	\$490.00
External Labor Cost:	\$0.00
Non Inventory Cost:	\$0.00
Equipment Usage:	\$0.00
Other Cost:	\$ 0
Total Cost:	\$1,177.50

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16

Work Orders – Labor & Materials Tracking

Asset Essentials | WORK ORDER FORM

SAVE CANCEL NEW FORM SUMMARY PRINT DE

LABOR

ADD EMPLOYEE LABOR ADD EXTERNAL LABOR

First Name	Last Name	Hour(s)	Reg/OT	Hourly Wage	Sub total (\$)	Labor/End Date
Chad	Hess	7	Regular	\$25.00	\$175.00	05/26/2019 07:55:00 AM
Dan	Arent	7	Regular	\$25.00	\$175.00	05/30/2019 07:55:00 AM
Rodney	Hunter	6	Regular	\$25.00	\$150.00	05/30/2019 07:55:00 AM
Sam	Chapin	5	Regular	\$25.00	\$125.00	05/30/2019 07:55:00 AM
Luke	Anderson	2.5	Regular	\$25.00	\$62.50	05/30/2019 07:55:00 AM

Page Size 25

PARTS

Part Name	Part #	Quantity	Site	Location	Part Storage	Description	Date Used	Usage Type
Snap Cap Diffuser	4	56	[Delete Across All]	WWTP Parts Storage	Acile: A Bin: 111		05/30/2019 07:23:54 AM	Dispatched

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17

FACILITIES



18

Facilities - Work Order List

Asset Essentials | WORK ORDERS

Dashboard | Calendar | Map | Work Orders | Assets | Parts & Purchase Orders | Admin

Facilities

Work Order #	Source Location	Title	WO Status	Priority	Origin	Source Asset	Assigned To First Name	Assigned	Expected
390	City Hall	lights are flickering	New Work Order	Medium	Non-PM		Elyse	06/19/2019 08:15:00 AM	06/21/2019 08:18:00 AM
389	City Hall	lights are flickering inside traffic	In Progress	Medium	Non-PM		Elyse	06/19/2019 08:38:00 AM	
388	Correctional Facility	Generator Check Weekly	Pending	Medium	PM	CF- Backup Generator	Sydney	06/19/2019 06:03:00 AM	06/19/2019 11:58:00 PM
384	Correctional Facility	Generator Check Weekly	Pending	Medium	PM	CF- Backup Generator	Sydney	06/11/2019 06:03:00 AM	06/12/2019 11:59:00 PM
281	City Hall	not in base	Completed	Medium	Non-PM	CH- Outdoor Chiller	Luke	06/04/2016 08:37:00 AM	
250	City Hall	not in base	Completed	Medium	Non-PM	CH- Outdoor Chiller	Luke	06/06/2015 08:37:00 AM	
239	City Hall	blowing hot air into office	Completed	Medium	Non-PM	CH- Outdoor Chiller	Luke	06/06/2014 09:37:00 AM	
177	City Hall	too hot	Completed	Medium	Non-PM	CH- Outdoor Chiller	Luke	06/06/2011 08:37:00 AM	
156	City Hall	HW pump repair	Completed	Medium	Non-PM	CH- HW Pump 1	Luke	06/06/2012 08:32:00 AM	
156	City Hall	HW pump repair	Completed	Medium	Non-PM	CH- HW Pump 1	Luke	06/06/2016 09:37:00 AM	

of 10 (98 items)

Page size: 10

Track work orders by location, status, date, etc.

19

Facilities - Asset List

Asset Essentials | ASSETS

Dashboard | Calendar | Map | Work Orders | Assets | Parts & Purchase Orders | Admin

Facilities

Name	Category	Location	Replacement Cost \$	Current Condition	Est. Replace Date
CF- Backup Generator	Generator	Correctional Facility	3500.00	Excellent	05/10/2025
CF-AHU-001	AHU	Correctional Facility	3000.00	Good	05/03/2024
CH-CHW Pump 1	Pumps	City Hall	5400.00	Fair	01/15/2022
CH- HW Pump 1	Pumps	City Hall	5400.00	Good	01/05/2022
CH- Outdoor Chiller	Chiller	City Hall	22000.00	Excellent	09/15/2029
CH-AHU-001	AHU	City Hall	15000.00		
CH-AHU-002	AHU	City Hall	6000.00		
COR-Fridge-001	Appliance	Correctional Facility	3100.00		
COU-AHU-001	AHU	Courthouse	42500.00	Excellent	11/15/2019
COU-AHU-002	AHU	Courthouse	39000.00	Good	07/15/2025
FS1-AHU	AHU	Fire Station 1	11000.00	Excellent	08/05/2026

Capture asset condition for capital forecasting

Organize assets by facility / location

20

Facilities PM List

The screenshot shows the 'Asset Essentials | PM/PDM' interface. It features a 'SCHEDULE' section with options for frequency (Daily, Weekly, Monthly, Yearly) and start/end dates. Below this is an 'ASSETS' section with a table of assets.

Select Asset	Est No	Name	Asset #	Asset Path	Location	Location Path	Category	Assigned To
<input type="checkbox"/>	001	COU-510-001			Courthouse	Courthouse	AFU	
<input type="checkbox"/>	001	CF-3010-001			Commercial Facility	Commercial Facility	AFU	
<input type="checkbox"/>	001	CH-AP13-001			City Hall	City Hall	AFU	
<input type="checkbox"/>	001	CH-AS14-002			City Hall	City Hall	AFU	
<input type="checkbox"/>	001	COU-510-002			Courthouse	Courthouse	AFU	
<input type="checkbox"/>	001	PS1-AP1			Fire Station 1	Fire Station 1	AFU	

Complete control over scheduling and frequency of PMs

Apply PM schedule to a single or multiple assets

21

Facilities -PM Details

The screenshot shows the 'Asset Essentials | PM/PDM' interface with the 'TASKS/STEPS' section expanded. It displays a table with 8 steps, each with a task type and a detailed description.

Step	Task Type	Asset	Meter Title	Name	Description
1	Test				De-grease then lubricate fan shafts bearings and electric motors as required. Do not over lubricate.
2	Test				Inspect and change air filters as required.
3	Test				Check condition of V-belt(s), adjust tension or replace as required.
4	Test				Check alignment of V-bolt pulleys; tighten set screws.
5	Test				Inspect wiring and electrical controls for loose connections; charred, broken, or wet insulation; evidence of short-circuiting; wrong size fuses; other electrical
6	Test				Check motor for excessive heat and vibration.
7	Test				Check dampers for proper operation and lubricate as required.
8	Test				Inspect for rust and corrosion. Remove rust and corrosion and apply paint where applicable.

Detailed task list for every pm that is generated

22

Facilities - Inventory Control

The screenshot displays the 'Asset Essentials' PARTS interface. On the left is a navigation sidebar with icons for Home, Calendar, Map, Work Orders, Assets, and Parts & Purchase Orders. The main area shows a table of parts with columns for Part #, Name, Qty Available, Price \$, and Supplier. Two callout boxes highlight key features: 'Track Supply levels, price info, and supplier' and 'Set high/low levels to be reminded when its time to reorder parts'.

Part #	Name	Qty Available	Price \$	Supplier
11CB77	Air Filter 20x24x1	77.00	13.300	Granger
11CB78	Air Filter 20x25x2	49.00	13.300	Granger
11CB79	Black chair with Metal frame	45.00	129.950	Granger
11CB80	Brown Chair with Wood Frame	56.00	119.950	Granger
11CB81	Clorox Bleach 5 Gal.	20.00	1.800	MSC Industrial
11CB84	Fluorescent Tube 36"	10.00	4.300	MSC Industrial
HVAC-6354	HVAC-Belt-6354	9.00	15.000	Granger
11CB92	Temperature Sensor 12T38	15.00	115.620	Granger
11CB93	Thermostat	4.00	49.350	Granger

Page 1 of 1 (9 items)

23

FLEET

The slide features the word 'FLEET' in large, bold, teal letters. Below the text is a teal speedometer icon with a needle pointing to the right. The background is a dark blue gradient. A small teal logo is in the bottom right corner.

24

Fleet – Vehicle List

Asset Essentials | ASSETS

Location: Fleet

Name	Category	Make	Model	Assigned To	Location	VIN
FD-Ambulance 002	Truck	AEV	Traumahawk Type III	Luke Anderson	Fire Department	893U161KX0N128AD
FD-Pumper-001	Engine	Seagrave	Manuliner	Rachel Harrison	Fire Department	2QW8FYCN1F81ZTDH2
FD-Truck-003	Truck	Chevrolet	Tahoe	Chad Hines	Fire Department	358UJ4X7KXGJ5FGA7
PD-Patrol-2100	Car	Dodge	Charger	Rachel Harrison	Police Department	FEB75BLVXJEG6CK3
PD-Patrol-2200	Car	Dodge	Charger	Zach Temple	Police Department	06SM2JKS1K0N3PZY
PD-Patrol-2300	Car	Dodge	Charger	Matt Robinson	Police Department	ZVH4N4U016W00NWA
PD-Patrol-2400	Car	Dodge	Charger	Grant Miller	Police Department	VNGAY1RQBNC57DQSE
PD-Patrol-2500	Car	Dodge	Charger	Amanda Prince	Police Department	MLZK2TH37J0048MS4
PW-Truck-100	Truck	Ford	F150	Amanda Prince	Public Works	31F8J4H830HCAMA
PW-Truck-200	Truck	Ford	F150	Chad Hines	Public Works	B27H1F1U1W3154W

Page 1 of 1 (10 items)

Group fleet by type, dept, etc

25

Fleet – Vehicle Details

Asset Essentials | ASSETS

Save | Save & View | Cancel | Jump To

GENERAL

Asset Name: FD-Truck-003

Asset #: 000232816

Make: Chevrolet

Date of Manufacture: [dropdown]

Barcode: [input]

Purchase Price: 44000.000

Purchase Invoice #: [input]

Replacement Cost \$: 48000.000

Supplier: [input]

Location: Fire Department

Asset Status: --Select--

Parent Asset: [input]

Site: Fleet

Serial #: [input]

Model: Tahoe

Tag Number: [input]

RFID: [input]

Purchase Date: 04/03/2017

Expected Life: 8.00

Salvage Value: [input]

Manufacturer: [input]

Category: Truck

Longitude: [input]

Cost Center: --Select--

Criticality: --Select--

Track basic details like make and model, as well as any custom details you'd like

26

Fleet – PM Setup

Asset Essentials | PM/PDM

Save Save & View Cancel Jump To

SCHEDULE

PM Schedule:

Daily
 Day 1 of every 1 month(s)
 Weekly
 The Third Monday of every 1 month(s)
 Monthly
 Yearly

Start: 02/25/2019 End: No end date

Season starts: January / 1 End after: 0 occurrences
 Don't create WO unless all the prior ones from the following PMS have been completed: 06/24/2019

METER TITLES

Include associated Asset

Select Meter Title:

Est His	Asset	Asset #	Site	Meter Title	Trigger Type	Date of Meter Reading that triggered last WO	Meter Reading that triggered last WO	Min Threshold	Max Threshold
1004	PD-Patrol-2100		Fleet	Odometer	Running Total	02/25/2019 12:35:00 PM	17238.00		

27

Fleet – PM Details

Save Save & View Cancel Jump To

TASKS/STEPS

Select Task from library Add New Task

Custom task lists for Fleet PMs

Step	Task Type	Asset	Meter Title	Name	Description
1	Instruction			Change Oil	Change Oil
2	Instruction			Rotate Tires	Rotate Tires
3	Instruction			Check Wiper Blades	Check Wiper Blades
4	Instruction			Check Fluid Levels-Fill as needed	Check Fluid Levels-Fill as needed.

28

Fleet – Inventory Control

Asset Essentials | PARTS

Location: Category: Site: Fleet

Part #	Name	Qty Available	Price \$	Supplier
VH-30-MTR00L	SW-30 Motor Oil	176.00	5,583.33	Granger
AF-FLT-CA-192	AIR FILTER FRAM CA-192	15.00	16,500.00	Granger
FL-FLT-C1191A	FUEL FILTER FRAM C-1191A	4.00	32,750.00	Granger
FL-GSON-2.9G	GAS CAN 2 1/2 GALLON (225129) ALUSTRIE	3.00	25,000.00	Granger
HF-FLT-96871	HYD. FILTER P-6871	5.00	11,450.00	Granger
OF-FRM-CH-155RL	OIL FILTER FRAM CH-155RL	8.00	12,350.00	Granger
VH-WWVPR-L24"	Windshield Wipers24"	14.00	19,990.00	Granger
VH-WWVPR-L28"	Windshield Wipers28"	12.00	21,990.00	Granger

Page 1 of 1 (8 items)

Track inventory levels, suppliers, costs, high / low levels.

Use low level point to trigger reminders for re-ordering

29

Fleet – Cost Tracking

Fleet Cost Summary:

Date Printed: 02/22/2018

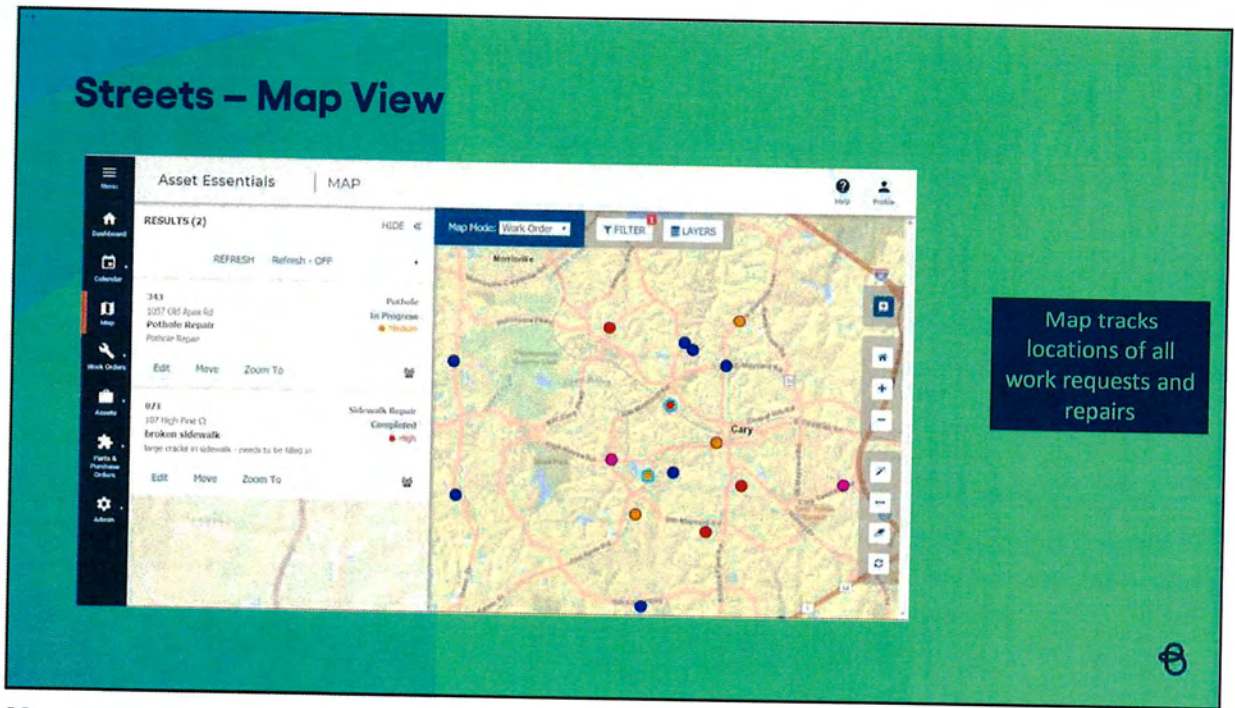
Name	# of WOs	WO \$	Labor Hrs	Labor Cost	Part Cost	Other Cost	Non-inv \$	Avg Hours
PATROL-4101	8	1665.00	23.00	165.00	0.00	0.00	1500.00	2.88
PATROL-4457	6	295.00	4.00	35.00	0.00	0.00	260.00	0.80
TRUCK- 12		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRUCK-875	8	188.25	6.00	157.00	31.25	0.00	0.00	0.75
Total/Avg:	21	2148.25	6.00	357.00	31.25	0.00	1760.00	6.29

Schedule reports to run automatically, tracking material and labor cost on each vehicle

30

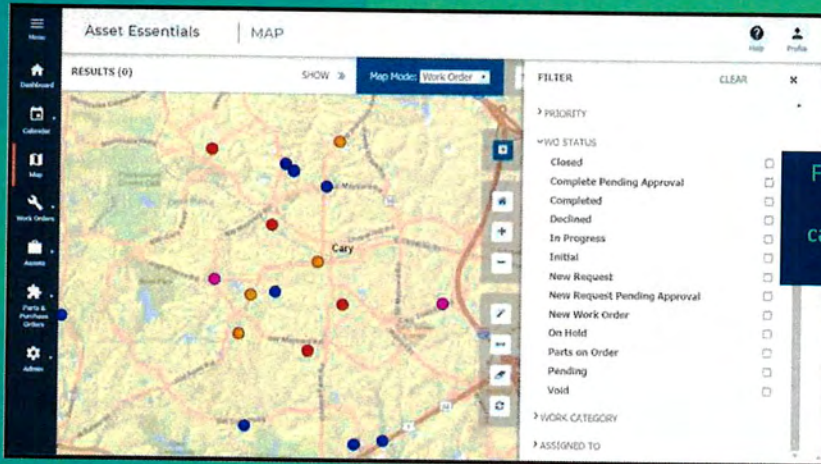


31



32

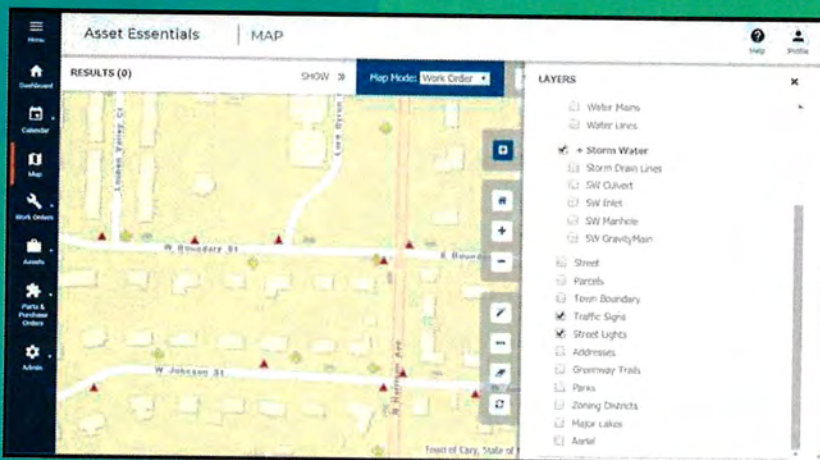
Streets – Map View



Filter the map by work order status, work category, date, priority, and assigned to

33

Streets – Map View



Interact with GIS layers to track and document repairs done on field assets

34

Streets – List View

Work Order #	Title	Asset #1	Work Category	WO Status	Priority	Assigned	Total
2070	Water signs	110 W Howard Rd	High Watercraft Maintenance	Completed	Critical	06/05/2019 05:53:00 PM	22
1311	Paint Markings street	16 Alpine Dr	Paint Markings	Revs Work Order	High	05/15/2019 09:02:00 PM	Total Cost: 2087.00 Avg Cost: 94.86
884	Water signs	City Towne Blvd	Brush-Clear Parks	Completed	Critical	02/11/2019 06:47:00 PM	Total hours: 86.00 Avg Hours: 3.51
887	Stop sign down	728 Kingswood Dr	Sign Watercraft Maintenance	Completed	Critical	06/05/2019 12:18:00 AM	
887	Paint Curb Stop	428 W Chatham St	Paint Watercraft Maintenance	Completed	Medium	02/25/2019 10:48:00 AM	Site: 03/01/2019 11:58:00
872	Sign down in east bound lane	205 Hurlinger Dr	Paint	Completed	Low	02/11/2019 05:59:00 PM	Tech
822	Sign doesn't come on	192 Duvall Dr	Sign Light Inspection	Completed	High	02/11/2019 06:06:00 PM	Tech
330	City sign inspection	1799 Davis Dr	Paintwork Signage	In Progress	Low	05/16/2019 12:34:00 PM	Site lead
293	Water sign down	1285 S Harrison Ave	Paintwork Signage	In Progress	Medium	06/14/2019 05:22:00 PM	Site
344	Water sign down	1213 Fund St	Sign Inspection	In Progress	High	06/06/2019 02:15:00 PM	Roadway: 06/12/2019 11:59:00
180	Bridge Inspection	1100 W Chatham St	Bridge Inspection	Completed	Medium	03/22/2019 03:14:00 PM	Site Lead: 06/20/2019 11:09:00
871	Water sign down	107 High Pine Ct	Watercraft Signage	Completed	High	02/11/2019 05:51:00 PM	Tech

Create spreadsheet of all work orders for quick searching and reporting

35

PARKS/FORESTRY



36

CH1

Parks – Work Order List

Asset Essentials | WORK ORDERS

Filter/Report

Refresh OFF Columns View Parks Search Advanced Filters Summary

Work Order #	Source Location	Title	WO Status	Priority	Origin	Assigned To First Name	Assigned	Expected
365	Freely Memorial Park	Park Weekly Grounds Maintenance	Completed	Medium	PM	Tech	06/07/2019 06:03:00 AM	06/10/2019 11:59:00 PM
295	Playground Freely Park	Check irrigation to spray past	Completed	Medium	Non-PM	Chad	05/11/2019 06:00:00 AM	
235	Freely Memorial Park	Park Weekly Grounds Maintenance	Completed	Medium	PM	Tech	05/31/2019 06:03:00 AM	05/03/2019 11:59:00 PM
306	Field 2 Memorial Park	Prep fields for upcoming soccer tournament	New Request	High	Non-PM			
266	Freely Memorial Park	Park Weekly Grounds Maintenance	Completed	Medium	PM	Tech	05/24/2019 06:03:00 AM	05/27/2019 11:59:00 PM
325	Field 2 Memorial Park	Prep fields for upcoming soccer tournament	New Request	High	Non-PM			
209	Playground Freely Park	Trash all over parking lot	New Request	Medium	Non-PM			
185	Freely Memorial Park	Park Weekly Grounds Maintenance	Completed	Medium	PM	Tech	05/17/2019 06:03:00 AM	05/20/2019 11:59:00 PM
178	Freely Memorial Park	Park Weekly Grounds Maintenance	Completed	Medium	PM	Tech	05/19/2019 06:04:00 AM	05/13/2019 11:59:00 PM
174	Freely Memorial Park	Park Weekly Grounds Maintenance	Completed	Medium	PM	Tech	05/03/2019 06:03:00 AM	05/06/2019 11:59:00 PM
154	Freely Memorial Park	Park Weekly Grounds Maintenance	New Work Order	Medium	PM	Tech	04/30/2019 06:04:00 AM	04/29/2019 11:59:00 PM

Track work orders by location, status, date, etc.

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CH1

Parks – Asset List

Asset Essentials | ASSETS

Filter/Report

Columns View Parks

Name	Category	Location	Make	Model	Serial #
DOP-Mower-001	Riding Mower	Dude Central Park	John Deere	626H	05VFK0000
DOP-Tractor-001	Tractor	Dude Central Park	John Deere	1550	B67854HC
Playground Freely Park	Parks	Playground Freely Park	Blair Products		
REC-Fitness-001	Fitness	Recreation Center	Life Fitness	Elliptical Cross-Trainer	JYTRJMR
REC-Fitness-002	Fitness	Recreation Center	Life Fitness	Elliptical Cross-Trainer	B7E78Y54
REC-Table-001	Furniture	Recreation Center	Reynolpac	Folding Table, 6'	

Page 1 of 1 (6 items)

Organize assets by facility / location

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Slide 37

CH1 Chad Hines, 6/24/2019

Slide 38

CH1 Chad Hines, 6/24/2019

CH1

Parks – PM List

The screenshot shows the 'Asset Essentials' interface for 'PM/PDM'. It features a 'SCHEDULE' section with options for frequency (Daily, Weekly, Monthly, Yearly) and a table of 'ASSETS'. A callout box highlights the scheduling controls, and another callout points to the asset selection options.

Complete control over scheduling and frequency of PMs

Apply PM schedule to a single or multiple assets

Asset #	Name	Asset Path	Location	Location Path	Category	Assigned To
00010344	Playground Family Park		Playground Family Park	Family Memorial Park > Playground Family Park	Parks	

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CH1

Parks – PM Details

The screenshot shows the 'Asset Essentials' interface for 'PM SETUP'. It displays a 'TASKS/STEPS' section with a table of tasks, each with a step number, task type, asset, meter title, name, and description. A callout box highlights the detailed task list.

Detailed task list for every pm that is generated

Step	Task Type	Asset	Meter Title	Name	Description
1	Check				Adequate protective surfacing under and around equipment? (12 - 14" sand, crushed wood, or equivalent) Add additional material as necessary.
2	Check				Loose-fill material free of foreign objects or debris? Clear as necessary.
3	Check				Loose-fill material loose and un-compacted? (especially in heavy use areas such as under swings and at slide exits) Loosen and add additional material as necessary.
4	Check				Swing Sets: Free of sharp points, dangerous corners, or edges? Protective Caps/Plugs in place? Climbing entanglement hazards removed or repaired? (Open S-hooks, protruding bolts, etc.)
5	Check				Fencing in undamaged condition?
6	Check				Benches in undamaged condition?
7	Check				Playground area free of any trip hazards such as exposed footings and anchoring devices, roots, rocks, branches, etc.?
8	Check				Playground area free of miscellaneous debris such as cans, glass, animal waste, etc.?
9	Check				Satisfactory drainage, especially in heavy use areas?

40

Slide 39

CH1 Chad Hines, 6/24/2019

Slide 40

CH1 Chad Hines, 6/24/2019

CH1

Parks – Inventory Control

Name	Part #	Qty Available	Supplier	Location	Barcode
50.8 Gravel Bag		250.00	Gravelco	Parks & Rec Parts Storage	
30lb Playground Sand		120.00	Gravelco	Parks & Rec Parts Storage	
Bin Kettle Hatch (300x)		2.00	Gravelco	Parks & Rec Parts Storage	
Dispersant Pro 4, 2.5 gallon	PSQ4-2.5	8.00	Gravelco	Parks & Rec Parts Storage	10P4-2.5
Gasolium-Gel EM Plus Pro, 50lb bag	PSQ6-50	4.00	Gravelco	Parks & Rec Parts Storage	PSQ6-50
Mole Repellent	PSQ2731	4.00	Gravelco	Parks & Rec Parts Storage	PSQ2731
Seaweed Gravel		17.00	John Deere	Parks & Rec Parts Storage	
Exaggeration - Gravel Reservoir	PSQ1946	12.00	Gravelco	Parks & Rec Parts Storage	PSQ1946
Yellow Tractor Wheel 22"		1.00	Gravelco	Parks & Rec Parts Storage	

Track supply levels, price information, and supplier.

Set high / low levels to be reminded when it is time to re-order parts

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CH1

Parks – Work Order Map View

WORK ORDER RESULTS (59) HIDE

REFRESH Refresh - OFF

- 804** Bond Park Dr
Bleacher repair
Damage on the Bleacher, back rest is broken off
New Work Order High
Elayne Hudson
- 812** Bond Park Dr
Trim Tree
Trim tree
New Work Order Medium
Luke Anderson
- 803** 82 S High House Rd
Parking Lot Sign damaged
Sign has spray paint on it
In Progress Low
Elayne Hudson

42

Slide 41

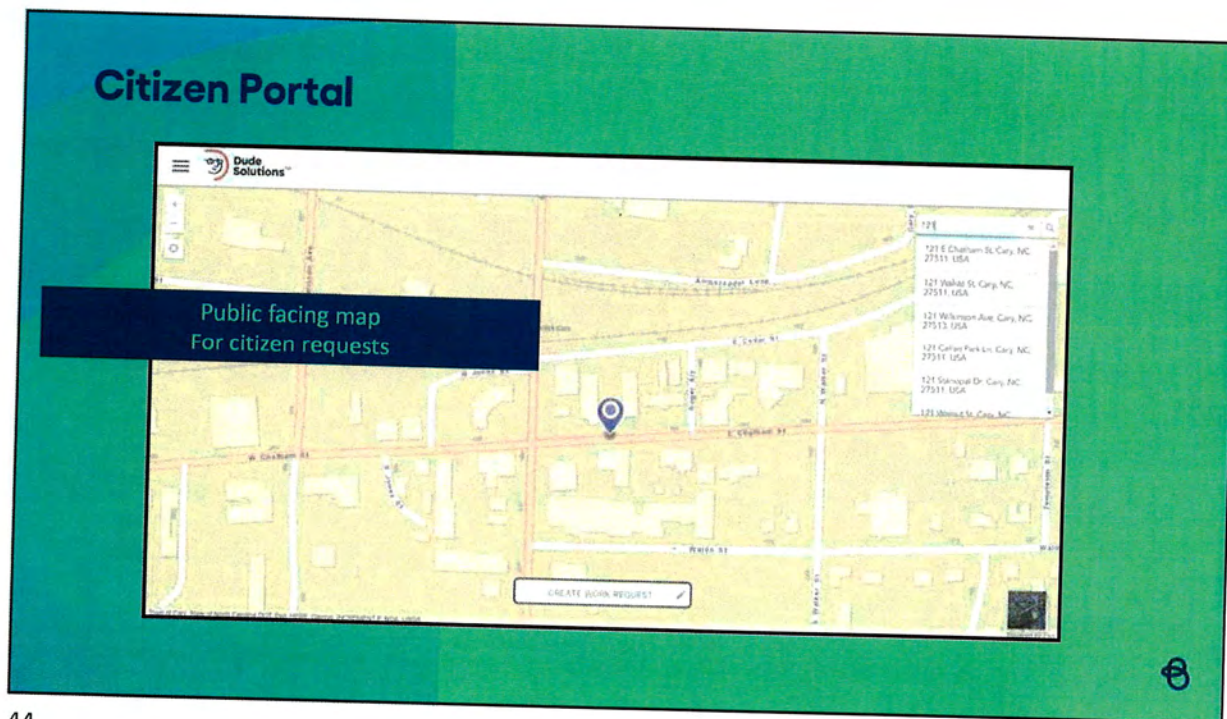
CH1 Chad Hines, 6/24/2019

Slide 42

CH1 Chad Hines, 6/24/2019



43



44

Citizen Portal

The screenshot shows a web browser window with the 'Dude Solutions' logo in the top left. The main content area features a map with a blue location pin. To the right of the map is a vertical list of request categories: Dead Animal - Citizen Request, Graffiti - Citizen Request, Loose Dog - Citizen Request, Other - Citizen Request, Pot Hole - Citizen Request, Sidewalk Repair - Citizen Request, and Sign Damage - Citizen Request. Below this list are two buttons: 'SUBMIT WORK REQUEST' and 'CANCEL WORK REQUEST'. A dark blue text box is overlaid on the left side of the map area.

Will update citizens through email on status updates

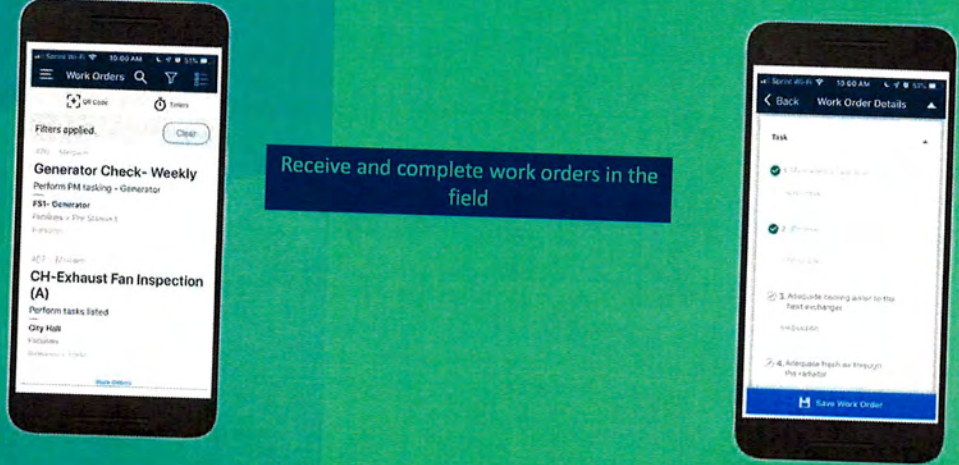
45

MOBILE APP

The illustration shows a smartphone in the center, surrounded by various tools including a wrench, a screwdriver, a hammer, a saw, a pliers, and a pair of scissors. The tools are arranged in a circular pattern around the phone, suggesting that the mobile app provides a wide range of services or tools. The background is a dark blue gradient.

46

Mobile App



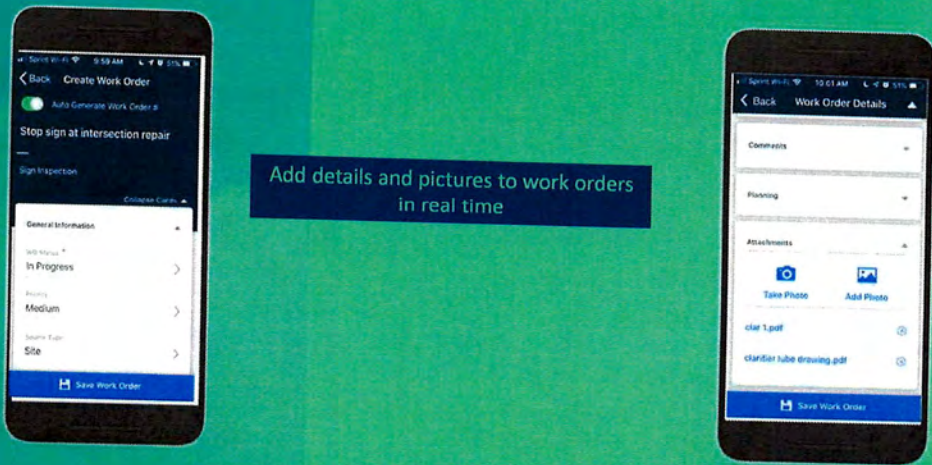
Receive and complete work orders in the field

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The image shows two smartphone screens. The left screen displays a list of work orders under the heading 'Work Orders'. The first item is 'Generator Check - Weekly' with a sub-task 'Perform PM tasking - Generator'. The second item is 'CH-Exhaust Fan Inspection (A)' with a sub-task 'Perform tasks listed'. The right screen shows 'Work Order Details' for a specific task, listing four steps: 1. Take photos of each area, 2. Inspect area, 3. Adequately clean prior to the heat exchanger, and 4. Adequately flush air through the radiator. A 'Save Work Order' button is at the bottom.

47

Mobile App



Add details and pictures to work orders in real time

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The image shows two smartphone screens. The left screen is titled 'Create Work Order' and shows a 'Stop sign at intersection repair' with a 'Sign Inspection' section. It includes a 'General Information' section with fields for 'In Progress', 'Priority: Medium', and 'Site'. The right screen shows 'Work Order Details' with sections for 'Comments', 'Planning', and 'Attachments'. It features 'Take Photo' and 'Add Photo' buttons, and lists two attachments: 'c1a1 1.pdf' and 'clarifier tube drawing.pdf'. A 'Save Work Order' button is at the bottom.

48

Brightly
A Siemens Company

Brightly Executive Dashboards

Matt Smith

Smarter assets, sustainable communities.

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1

Use the filters below to focus on specific sites, locations, etc.

Filter Clear All

SAVED FILTERS
Select a filter preset
SAVE CUSTOM FILTERS

DATE REQUESTED
Select date range

DATE COMPLETED
Select date range

Site
Location
Risk Category
Priority
Work Type
Work Category
Problem
Class
Outage
Cost Center

View by: **WORKFORCE OVERVIEW**

LAST UPDATED 06/10/2024 06:14 AM

AVERAGE DAYS TO COMPLETE

AVERAGE DAYS TO COMPLETE BY ASSIGNEE

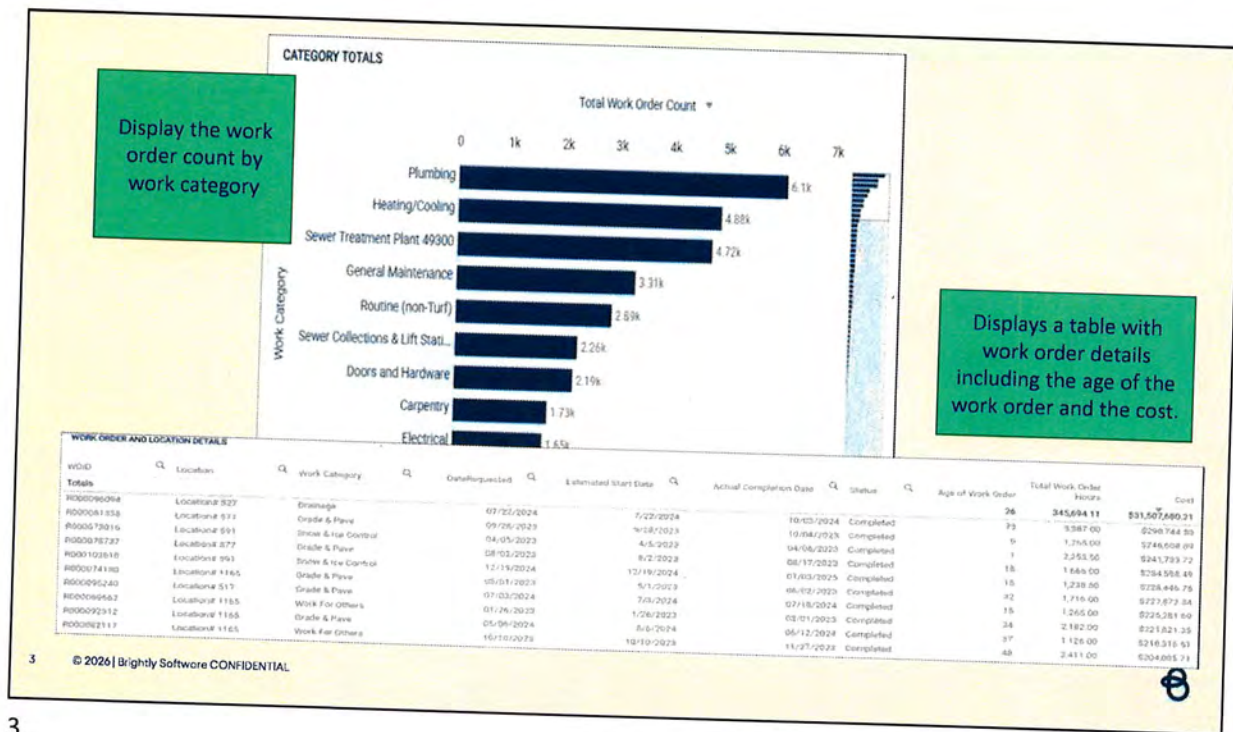
TOTAL LABOR COST

TOTAL WORK ORDERS BY ASSIGNEE

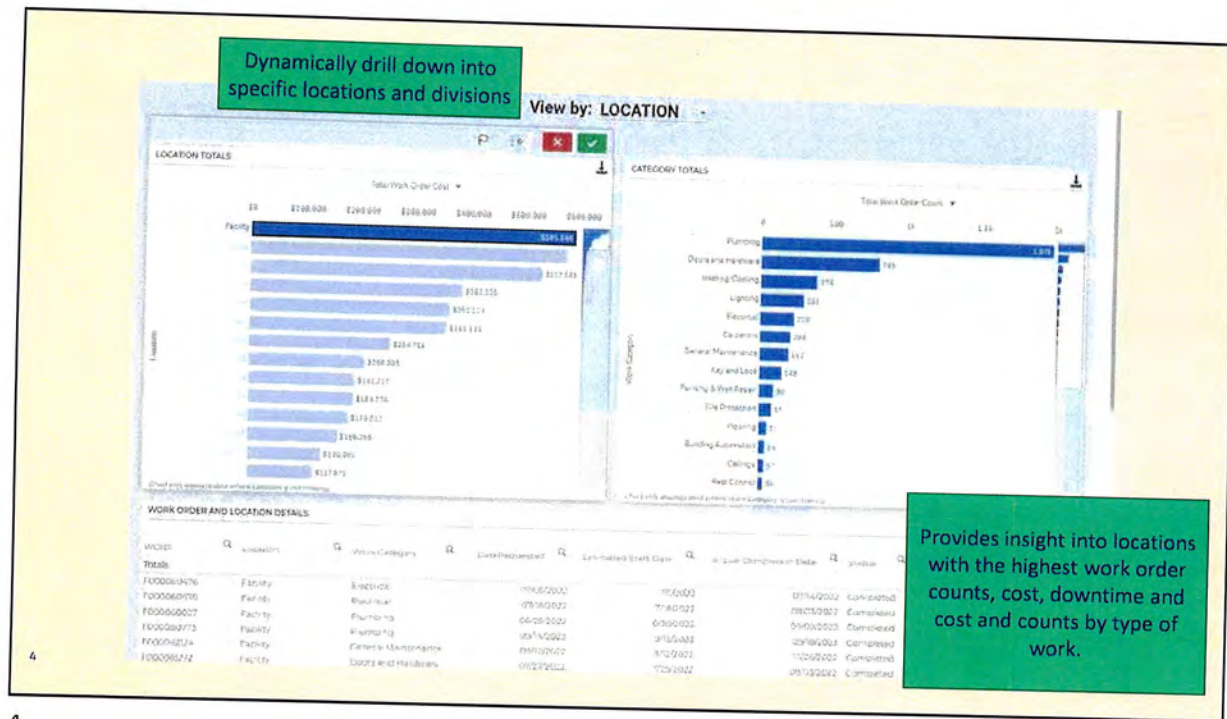
Provides insight into how quickly work is getting done, total cost by technician/service provider, and how many work orders completed by user.

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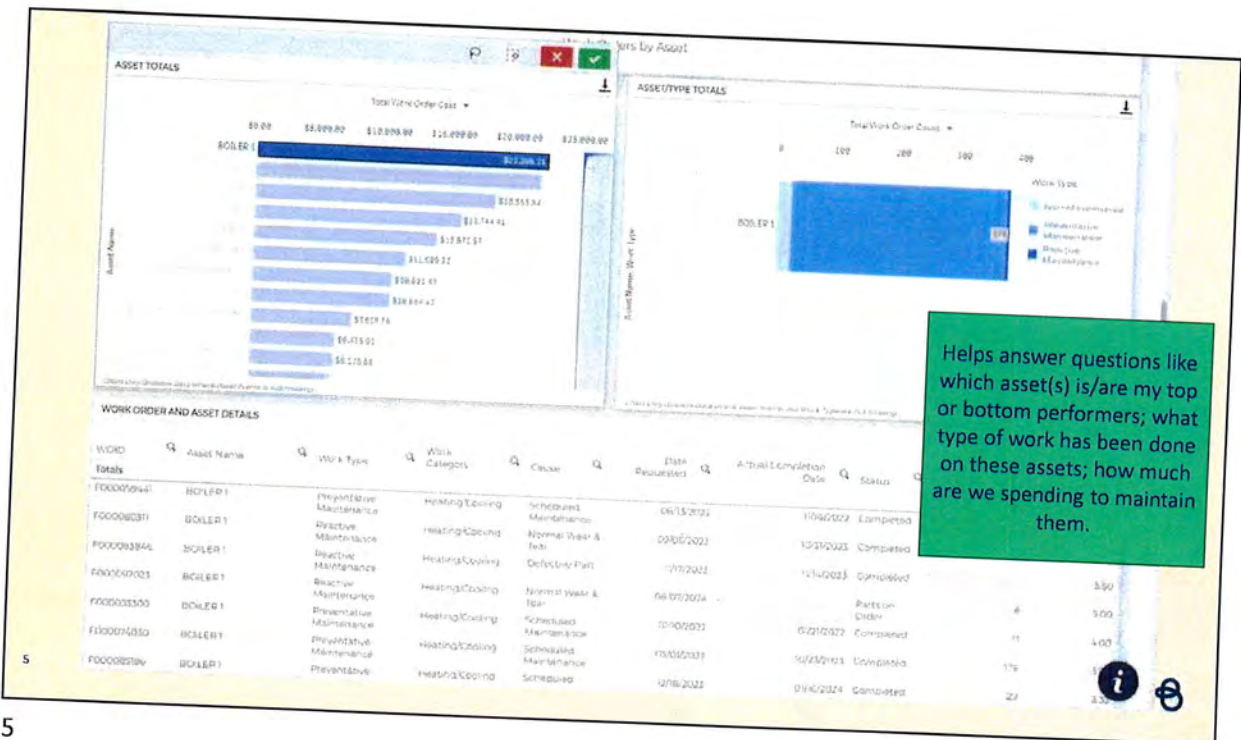
2



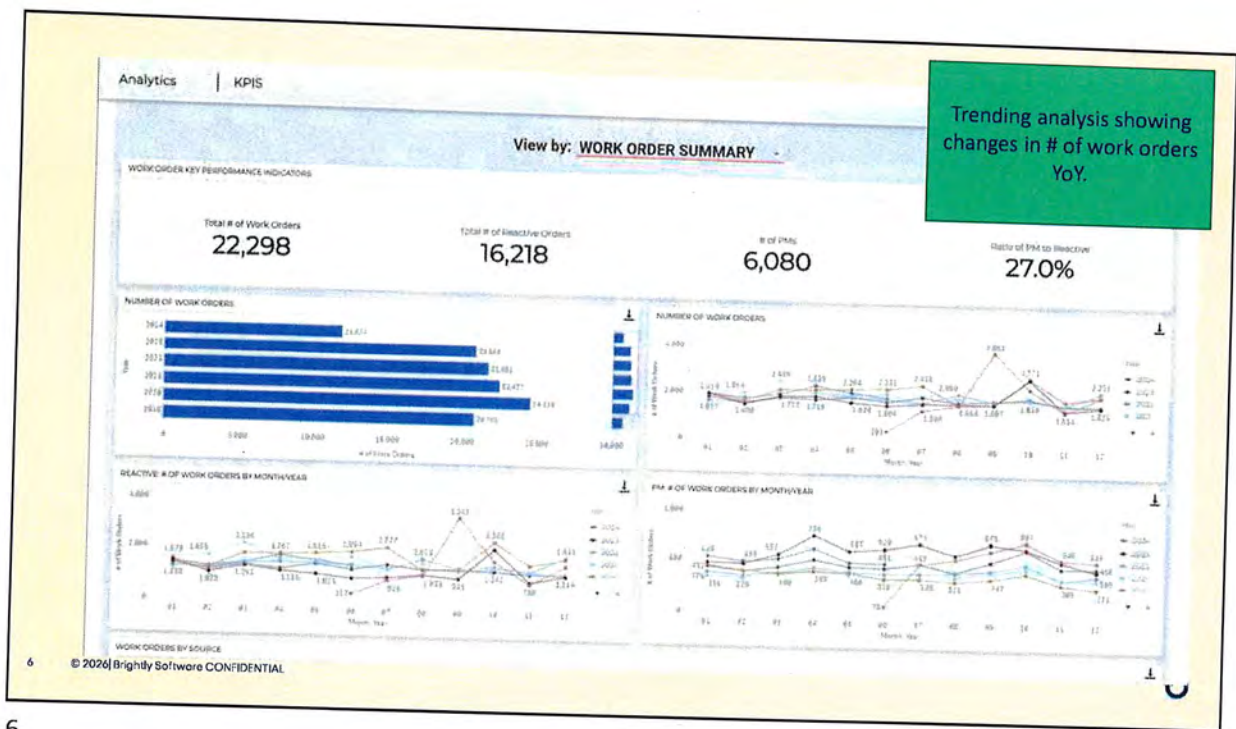
3



4

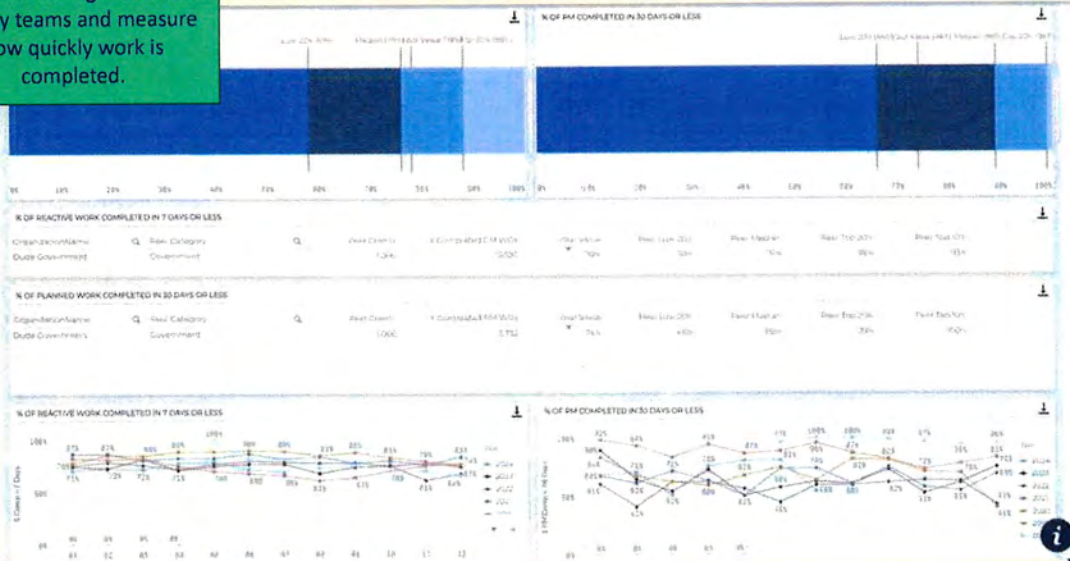


5



6

Benchmark your performance against other facility teams and measure how quickly work is completed.



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7

Location, Work Category, Cause or Problem – Open Heat Maps

LOCATION OPEN HEAT MAP

Site	Location	0-30	31-60	61-90	90+	Totals
Totals		603	241	141	587	1,572
Facilities	Location# 1028	26	5		12	45
Facilities	Location# 662	16	2	3	14	35
Facilities	Location# 1155	17	5	2	6	30
Facilities	Location# 1056	13	1	4	10	28
Roads	Location# 871	9	1	3	15	28
Utilities		5	4	2	17	28
Facilities	Location# 549	6	3	4	14	27

PROBLEM OPEN HEAT MAP

Problem	0-30	31-60	61-90	90+	Totals
Totals	603	241	141	587	1,572
Plant Maintenance	57	17	2	13	85
Flow Maintenance	9		3	25	48
Station Maintenance	25	3	1	9	38
Crack Sealing	4	4	2	12	22
Weed Abatement	7	5	1	3	20
Curb & Gutter Repair/Install	3		0	16	19
Veg Control (safety)	5	1	5	6	18
Safety	1	1	1	11	14

WORK CATEGORY OPEN HEAT MAP

Work Category	0-30	31-60	61-90	90+	Totals
Totals	603	241	141	587	1,572
Heating/Cooling	40	10	10	48	117
Plumbing	76	1		11	117
Sewer Treatment Plant #9300	76		2	7	122
General Maintenance	36	13	14	4	88
Carpentry	16	14	1	21	84
Fire Protection	11	1	1	15	78
Drainage	12	1	1	3	49
Grate & Pipe	22	1	1	11	66

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8























Solid Waste Department Performance Report –February 2026

Department Mission: *To provide excellent service to our residents and businesses by:*

- *responding to the needs and concerns of rapid growth and development*
- *providing safe and well maintained convenient centers for the use of all residents and visitor*
- *In short, we strive to provide the highest quality of Solid Waste services to our community.*

Significant Activities Last Month:

- New Transfer Building Construction
-

Planned Activities This Month:

- New Transfer Building Construction
-

Performance Measures	Unit	Freq	Target	This Period	Last Period
<u>Transfer Station:</u>					
Municipal Solid Waste	Tons	MTD		3,351.72	2,595.02
Construction Demolition	Tons	MTD		3,269.42	2,467.67
County Resident S/W	Tons	MTD		65.21	88.23
County Resident Y/W	Tons	MTD		122.78	81.27
Non-Resident S/W	Tons	MTD		32.19	14.54
Non-Resident Y/W	Tons	MTD		.61	.53
Dead Animals Collected	#	Month		16	15
<u>Convenience Centers:</u>					
Trash collected Convenience Centers	Tons	MTD	+5%	77.75	73.64
<u>Revenue Collected</u>					
Recycling CB	\$	MTD		\$662	\$1,616
Trash Bag	\$	MTD		\$15,304	\$16,311
Recycling Met	\$	MTD		\$2,833	\$1,885
Total	\$	MTD		\$214,653.35	\$160,037.85

INVOICE

Day One Equipment LLC
1500 Allen View Dr
New Braunfels, TX 78132

cody@day1.equipment
+1 (254) 718-5463



Bill to

Jason Spencer
Hart County Board of Commissioners
800 Chandler St.
Hartwell, GA 30643 USA

Ship to

Jason Spencer
Hart County Board of Commissioners
288 Valley Hart Rd
Hartwell, GA 30643

Invoice details

Invoice no.: 131868
Terms: Due on receipt
Invoice date: 04/07/2026
Due date: 04/07/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		MISC	2017 Freightliner M2 106 (VIN:1FVACYDT2HHJC7361)(146,420 miles) with Mounted Bergkamp FP5 Flameless Pothole Patching System (SN: FP5-BA0033-16X)	1	\$54,800.00	\$54,800.00
2.		MISC	Frieght - San Marcos, TX to Hartwell, GA	1	\$3,350.00	\$3,350.00

Total **\$58,150.00**

Wire Info:

Day One Equipment LLC
1500 Allen View Dr.
New Braunfels, TX 78132

Wire Routing #114021933
Account #4100129853
SWIFT CODE: BNATUS44

Broadway National Bank
1177 N.E. Loop 410
San Antonio, TX 78209









BERGKAMP FP 5
Flameless Pothole Patcher

BERGKAMP









FY 2026 Budget Financial Dashboard

FY 2026 Budget Financial Dashboard							YTD	TARGET	GAP to TARGET	% GAP to
Revenues	December	January	February	March	YTD	TARGET	GAP to TARGET	% GAP to		
Expenditures	\$1,655,027	\$1,655,027	\$1,655,027	\$1,655,027	\$1,655,027					
Actual Revenue	\$2,205,916	\$3,746,719	\$4,716,444	\$1,470,440	\$13,632,616	\$9,930,165	\$3,702,452	37%		
Actual Expenses	\$1,515,213	\$1,566,552	\$1,757,192	\$1,548,921	\$9,498,915	\$9,930,165	-\$431,250	-4%		
Monthly Variance	\$690,704	\$2,180,167	\$2,959,253	-\$78,480	\$4,133,702					
YTD (Reserve Drawdown)	-\$927,237	\$1,252,930	\$4,212,182	\$4,133,702						
Real Property (Target \$654K)	\$1,178,880	\$2,348,858	\$3,104,889	\$272,963	\$5,637,679	\$3,498,000	\$2,139,679			
LOST (Target \$358K)	\$364,134	\$408,091	\$357,242	\$320,887	\$2,132,878	\$2,058,000	\$74,878			
EMS Fees (Target \$104)	\$138,368	\$109,613	\$110,247	\$115,711	\$714,757	\$574,800	\$139,957			
Vehicle Title Fee (Target \$141K)	\$135,589	\$183,929	\$164,184	\$154,185	\$969,614	\$846,000	\$123,614			

LEGEND

Meets or Exceeds Target
Variance < 3% or Target
Variance > 3% of Target

LEGEND

Meets or Exceeds Target
Variance < 3% or Target
Variance > 3% of Target



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 12 A Chapter 66 Ordinance Amendment (Draft)

The County Attorney will submit a draft of the amendments to the ordinance for your consideration.



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 12 B Chapter 82 Ordinance Amendment (Draft)

The County Attorney will submit a draft of the amendments to the ordinance for your consideration.



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 12 C Health Insurance Renewal

It is time for the renewal of the County's health, dental, and vision insurance coverage. Based on claims paid there is a 12% increase from last year. we have enjoyed a yearly decrease each year for the past five years. The increase this year will equate to about the same amount we were paying in 2020. The renewal is for Anthem Blue Open Access POS OAP5 3500/0%/7900 KE - A9UF, Blue Open Access POS it has the same coverage, deductibles, co-pay etc. the renewal price is \$966.41 per employee per month.



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 12 D Building Inspections Discussion

Commissioner Dorsey requested this be placed on the agenda.



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 13 A Time keeping Software proposal

Attached is a proposal from our accounting software vendor, Harris Computer for the addition of time-keeping and scheduling software plugin to their system we use to replace the timecards, time sheets and manual accounting of employee time and pay. Employees would clock in and out by either a computer in their office or by cell phone. If a cell phone is used their exact location, they were at that time would be logged. (used mostly by public safety personnel). Perimeters would be set up around work areas where an employee could only clock in or out by phone if they were on premises, etc. The County clerk and payroll clerk have visited other counties that use this software to watch their processes and believe it would be a great benefit to our system.

Time & Attendance Proposal for Hart County



Crystal Hernandez, Senior Account Executive



April 6, 2026

Lisa Evans
Hart County
800 Chandler St
Hartwell , Georgia 30643

RE: TCP Software proposal

Thank you for the opportunity to present our proposal to Hart County. We appreciate your consideration and are eager to demonstrate how TCP Software's proven experience and innovative solutions can support your goals.

For more than 37 years, TCP Software has been dedicated to improving workforce management through precision, automation, and adaptability, qualities that align perfectly with Hart County's search for a modern time & attendance system.

Today, over 27,100 organizations trust TCP Software to simplify complex workforce processes through advanced yet intuitive solutions. This confidence reflects our ongoing commitment to delivering exceptional value and fostering lasting partnerships built on integrity and results.

Our platform integrates with over 400 Payroll and ERP systems, ensuring accurate data exchange across existing business operations. This interoperability empowers managers with the comprehensive insights they need for effective analysis and decision-making.

Central to our success, and to what we propose for Hart County is our well-established implementation methodology. Drawing on decades of experience and informed by best practices, our process ensures a customized, efficient, and smooth transition from planning to deployment. Throughout, our team provides dedicated guidance and responsive support to guarantee your satisfaction.

Our experience the government sector, and a wide range of clients across other industries, has equipped us with the depth of knowledge and adaptability required to deliver solutions that meet the specific challenges of your organization.

We welcome the opportunity to discuss this proposal further and answer any questions you may have. I am available at your convenience and look forward to the possibility of collaborating with you and your team.

Sincerely,

Crystal Hernandez
Senior Account Executive
(325) 657-6285 | chernandez@tcpsoftware.com

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- [Solution Requirements](#)
- [Implementation & Support Overview](#)
- [Pricing](#)
- [Return on Investment](#)
- [TCP Team Members](#)

Hart County's Solution Requirements

Here is a breakdown of the key solution requirements you have shared with our team, along with a description of how TCP Software addresses each challenge.

Identified Challenges:

- A labor-intensive, manual payroll process limits efficiency and increases administrative burden.
 - **This process results in delayed workflows, as missing, incorrect, or late paperwork must be tracked down, requiring duplicate effort to enter and verify information. Additionally, overall payroll processing time is extended.**
- Greater risk of errors and non-compliance with payroll and labor regulations.
 - **This process results in delayed workflows, as missing, incorrect, or late paperwork must be tracked down, requiring duplicate effort to enter and verify information. Additionally, overall payroll processing time is extended.**
- Insufficient visibility into operational and payroll data
 - **Data is collected and reviewed after the fact, limiting visibility into ongoing activities and preventing timely insight into labor data and associated costs.**

Implementation & Support Overview

TCP Software helps organizations simplify employee time tracking and workforce management with reliable, easy-to-use solutions. Our Professional Services team follows a structured train-the-trainer implementation approach, shaped by thousands of successful projects, to ensure accurate setup and a smooth rollout tailored to your environment and goals.

Hart County will work with our Services team, who will act as your primary implementation partner. They collaborate with your account team to:

- Define requirements and success criteria
- Configure and test the system
- Coordinate training and change management
- Guide your organization through go live

Their experience with large, complex deployments helps ensure your solution is configured correctly and ready to deliver value quickly.

TCP SERVICES

Implementation phases



After go-live, our Support team continues to help you get the most from your TCP solution. They provide fast, knowledgeable assistance for questions, troubleshooting, and best-practice guidance, so your team can stay focused on operations rather than system issues.

In 2025, our Support team delivered:

- 177,787 support cases resolved
- 97.7% Customer Satisfaction (CSAT)
- 74.2 Net Promoter Score (NPS)
- Average response times of under 45 seconds by phone and under 15 seconds by chat

These results reflect our commitment to being a dependable, long-term partner, supporting Hart County from implementation through ongoing daily use.



Pricing

TCP Software is pleased to present Hart County with the following proposal:

Item Description	Per Unit Cost	Quantity	Charge Type	Order Total
TimeClock+ Enterprise License	\$45.00	270	Recurring	\$12,150.00
TimeClock+: Professional Services	\$210.00	62	One-Time	\$13,020.00
			Recurring Total	\$12,150.00
			One-Time Total	\$13,020.00
			Order Subtotal	\$25,170.00
			Order Discount	\$0.00
			Order Total	\$25,170.00

Special Terms

- Includes: Implementation, Training, Support & Maintenance
- OMNIA Contract: 14-10
- Contract Length: 60 Months
- Force ID: 4003035

Return on Investment

6.3 Months

Payback Period

\$369,188

Average Annual Savings

21.3x

5-Year Return

\$1,838,597

5-Year Savings

Annual Savings by Category



Payroll Efficiency

\$8,272



Error Prevention

\$224,147

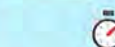


Lost Time

\$135,354



Scheduling Efficiency



Overtime Reduction

Investment & Savings Breakdown

Year 1 Investment

\$25,170

Year 1 Savings

\$367,773

Net Year 1 Benefit

\$335,262

Year 1 Return

12.3x

Cost Comparison: Status Quo vs TCP Solution

Current Annual Cost

Manual Payroll Processing	\$11,029
Payroll Errors	\$298,862
Time Theft / Lost Time	\$180,473
Manual Scheduling	
Unplanned Overtime	
Total	\$490,364

Annual Cost with TCP Software

Manual Payroll Processing	\$2,757
Payroll Errors	\$74,716
Time Theft / Lost Time	\$45,118
Manual Scheduling	
Unplanned Overtime	
Total	\$122,591

Cumulative 5-Year Savings Breakdown

Year 1

\$335,262

Year 2

\$698,864

Year 3

\$1,070,554

Year 4

\$1,450,433

Year 5

\$1,838,597

Assumptions

Assumes payroll staff collectively spend 11.0 hours each pay period to calculate and finalize payroll for all employees.

Assumes a 2.0% payroll error rate, which falls within the commonly referenced 1-8% range reported by the American Payroll Association.

Assumes each employee loses an average of 5.0 minutes of paid time per day due to rounding, late punches, and other time-tracking gaps.

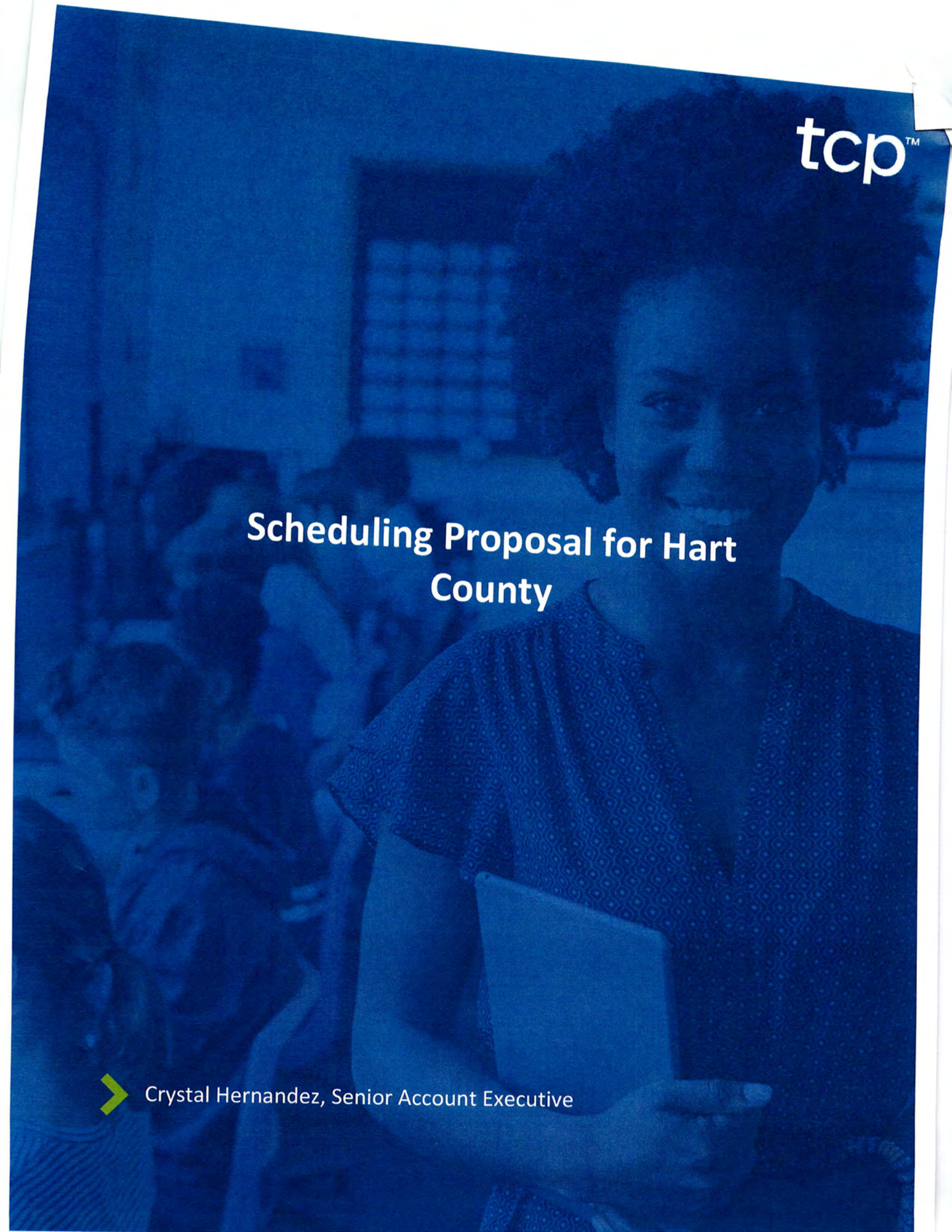
TCP Team Members

At TCP Software, we pride ourselves on assembling a team of exceptional professionals dedicated to delivering unparalleled service and support. Our diverse team brings together expertise from various departments to ensure the success of our clients. Meet a few of the individuals driving our mission forward:

- **Crystal Hernandez**
 - Senior Account Executive
 - (325) 657-6285
 - chernandez@tcpsoftware.com

- **Daniel Garza**
 - Solutions Consultant II
 - (325) 223-9500
 - dgarza@tcpsoftware.com

- **James Messing**
 - Mid-Market Sales Manager
 - (325) 223-9500
 - jmessing@tcpsoftware.com

The background of the entire page is a photograph of a woman with dark hair, smiling and holding a laptop. The image is overlaid with a semi-transparent blue filter. The woman is wearing a patterned top. The overall tone is professional and positive.

Scheduling Proposal for Hart County



Crystal Hernandez, Senior Account Executive



April 6, 2026

Lisa Evans
Hart County
800 Chandler St
Hartwell , Georgia 30643

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- 74.2 Net Promoter Score (NPS)
- Average response times of under 45 seconds by phone and under 15 seconds by chat

These results reflect our commitment to being a dependable, long-term partner, supporting Hart County from implementation through ongoing daily use.



Pricing

TCP Software is pleased to present Hart County with the following proposal:

Item Description	Per Unit Cost	Quantity	Charge Type	Order Total
Humanity Schedule Enterprise License	\$42.75	40	Recurring	\$1,710.00
Humanity Schedule: Professional Services	\$210.00	8	One-Time	\$1,680.00
			Recurring Total	\$1,710.00
			One-Time Total	\$1,680.00
			Order Subtotal	\$3,390.00
			Order Discount	\$0.00
			Order Total	\$3,390.00

Special Terms

- Includes: Implementation, Training, Support & Maintenance
- OMNIA Contract: 14-10
- Contract Length: 60 Months
- Force ID: 4003035

Return on Investment

7.0 Months

Payback Period

\$31,221

Average Annual Savings

12.9x

5-Year Return

\$155,396

5-Year Savings

Annual Savings by Category



Payroll Efficiency



Error Prevention



Lost Time



Scheduling Efficiency

\$15,400



Overtime Reduction

\$16,603

Investment & Savings Breakdown

Year 1 Investment

\$3,390

Year 1 Savings

\$32,004

Net Year 1 Benefit

\$27,908

Year 1 Return

7.2x

Cost Comparison: Status Quo vs TCP Solution

Current Annual Cost

Manual Payroll Processing	
Payroll Errors	
Time Theft / Lost Time	
Manual Scheduling	\$30,801
Unplanned Overtime	\$66,414
Total	\$97,215

Annual Cost with TCP Software

Manual Payroll Processing	
Payroll Errors	
Time Theft / Lost Time	
Manual Scheduling	\$15,400
Unplanned Overtime	\$49,810
Total	\$65,211

Cumulative 5-Year Savings Breakdown

<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
\$27,908	\$58,830	\$90,385	\$122,574	\$155,396

Assumptions

Assumes managers or schedulers collectively spend 16.0 hours per week creating, updating, and publishing employee schedules.
Assumes that 2.0% of total payroll costs are attributable to unplanned or avoidable overtime that better scheduling and controls can reduce.

TCP Team Members

At TCP Software, we pride ourselves on assembling a team of exceptional professionals dedicated to delivering unparalleled service and support. Our diverse team brings together expertise from various departments to ensure the success of our clients. Meet a few of the individuals driving our mission forward:

- **Crystal Hernandez**
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 - (325) 223-9500
 - dgarza@tcpsoftware.com

- **James Messing**
 - Mid-Market Sales Manager
 - (325) 223-9500
 - jmessing@tcpsoftware.com



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 13 B Temporary Beer and Wine permit Torch of Hartwell (Music Festival)

Attached is the application from Torch for a temporary permit for the Lake Hartwell Music festival, a yearly event. Everything is in order with the application.

Application for Hart County
Temporary Permit for Bona-Fide Non-Profit Civic Organizations
(To Be Issued Only in Conjunction with a Festival or Other Special Event
Sponsored by the Applicant or Some Other Entity)

Organization Name: TRUCK OF HARTWALL

Mailing Address: 07 S. JACKSON ST
HARTWALL GA 30643

501(c) Exemption Number (If applicable): 46-0950014
(if applicant is tax-exempt, attach proof of such exemption, such as the Internal Revenue Service determination letter that this organization is exempt under Section 501(c) of the Internal Revenue Code.)

(Attach Proof of Non-Profit Status, such as a copy of Articles of Incorporation or other similar document)

Describe the Nature of Applicant's Civic Activities: HARTWALL LAWSZNE
MUSZC FESTIVAL

Name of Individual in Charge of This Event: TRAY HICKS

Individual's Phone Number: ~~706-436-9885~~ E-mail Address: tray@trayhicks.com

Date of Event: 5/24/26 Time of Event: 4-10pm

Name of Event Being Held: HARTWALL LAWSZNE MUSZC
FESTIVAL

Location and Address of Event: HARTWALL LAWSZNE PLAZA

Does Applicant Propose to Use Any County Road or Other County Property for the Sale of Beer or

Wine? Y N

Sponsor of Event in Conjunction with Which

Permit is Being Sought: Beer & Wine

Will Malt Beverages and Wine be Sold? Y N

Please verify that no distilled spirits (liquor) will be sold or dispensed at the event:

Y N

Please describe in detail the area in which the malt beverages or wine sale shall occur: will

BE SOLD & DISPENSED AT BOOTH WITH T.D.R.C.H
VOLUNTEERS

Please describe the purposes of the sale of malt beverages or wine:

FUND RAISER

Please describe the means being utilized to secure or control access to the area in which the malt beverages or wine sale shall occur:

ID WILL BE CHECKED & SPECIAL WREST
BAND PROVIDED

Please describe how the applicant shall ensure that the applicant and all persons involved in such

event shall comply with all laws applicable to the sale of such beverages: Proper ID's

AND REGULARLY, OBVIOUSLY INTOXICATED WILL NOT
BE SERVED

Please verify that only members or volunteers of the applicant shall dispense or serve beer or wine:

Y N

Has this Applicant applied for a Temporary Permit Before? Y ___ N

If yes, When? _____

Alcohol will be Obtained From: NORTH EAST DISTRIBUTION

Sharon B. Morris
Signature of Applicant (if a natural person)
or Authorized Agent of Applicant (if an entity)

4/20/16
Date

Please print name of Person Signing:

Sharon B. Morris

Return Application with \$50.00 payment to:

Hart County Board of Commissioners
800 Chandler St.
Hartwell, GA 30643



MEMORANDUM

Terrell Partain,
County Administrator
April 10, 2026

RE: Item 13 C Mud Man Road end section abandonment

Commissioner Bennett requested this be added to the agenda concerning abandonment of the end section of the road where one owner owns both sides of the road.